

**FIRST AMENDMENT TO AGREEMENT WITH
CSG CONSULTANTS TO PROVIDE
ON-CALL PLANNING SERVICES**

THIS FIRST AMENDMENT to the above-referenced agreement is effective March 1, 2026, by and between CSG Consultants, a California Corporation ("Consultant"), and the City of Westminster, a municipal corporation organized and existing under the Constitution and laws of the State of California ("City"). City and Consultant are sometimes hereinafter referred to as "party" or collectively as "parties."

RECITALS

- A. The parties entered into Agreement No. 2025-008 effective January 1, 2025 ("Original Agreement") to provide on-call planning services for the City. The Original Agreement approved total compensation not-to-exceed \$100,000 and provided for a two-year term.
- B. The parties now desire to execute a First Amendment to implement an additional fee schedule and to extend the term of the Agreement for an additional six (6) months ending on June 30, 2027. The not-to-exceed amount of \$100,000 shall remain unchanged.

The Parties therefore agree:

- 1. Section 2.1 of the Original Agreement is revised to instead state:

"Compensation: Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A" for the term of January 1, 2025, through June 30, 2027. Consultant shall additionally be paid in accordance with the added fee schedule for Engineering Services set forth in Exhibit "A-1" attached hereto and incorporated herein, for the term of March 1, 2026, through June 30, 2027. Consultant's total compensation shall not exceed One Hundred Thousand Dollars (\$100,000)."

- 2. Section 4.1 of the Original Agreement is revised to instead state:

"Term. This Agreement shall commence on the Effective Date and continue through the end of the day on June 30, 2027, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

- 3. The professional services to be performed pursuant to the "Original Agreement" shall remain unchanged.
- 4. Except as modified by this First Amendment, all terms and conditions of the Original Agreement and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to the Original Agreement on the dates stated below:

[signatures on next page]

CONSULTANT

Signature: _____

Date: _____

By: _____

Title: _____

Signature: _____

Date: _____

By: _____

Title: _____

CITY OF WESTMINSTER

Christine Cordon, City Manager

Date: _____

ATTEST

Sandra Medina, Interim City Clerk

Date: _____

APPROVED AS TO FORM

Scott Porter, City Attorney

Date: _____

APPROVED AS TO INSURANCE:

Jodie Griner, Risk Manager

Date: _____

DEPARTMENT APPROVAL:

Steven A. Mendoza
Interim Community Development Director

Date: _____

EXHIBIT A-1
FEE SCHEDULE

CSG Engineering Services Fee Schedule

Southern California Region



CSG Consultants' fee schedule for proposed services is provided below.

PERSONNEL / ROLE	HOURLY RATE
Administrative Assistant	\$120
Engineering Intern	\$150
Assistant Engineer	\$190
Associate Engineer	\$230
Structural Engineer	\$280
Associate Surveyor	\$220
Senior Engineer	\$260
Senior Land Surveyor	\$255
Senior Structural Engineer	\$300
Principal Engineer	\$300
Senior Principal Engineer	\$325
Two-Person Survey Crew	\$475
Assistant Project Manager	\$190
Project Manager	\$245
Senior Project Manager	\$260
Principal Project Manager	\$280
Office Engineer	\$190
Construction Inspector	\$210
Senior Construction Inspector	\$218
Assistant Resident Engineer	\$218
Resident Engineering / Construction Manager	\$276
Structural Representative	\$276

TERMS

- All hourly rates include overhead costs including but not limited to salaries, benefits, workers' compensation insurance, local travel, and miscellaneous office expenses.
- Overtime services and services provided outside of normal business hours will be billed at 1.5x the applicable hourly rate.
- On July 1st or anniversary of the contract start date, CSG will initiate a rate increase based on the change in CPI for the applicable region.
- CSG will mail/email an invoice every month for services rendered during the previous month. Unless otherwise agreed, payment terms are 30 days from receipt of invoice.
- This fee proposal is valid for a period of 90 days from date of submittal.