

CITY OF WESTMINSTER
RESOLUTION NO. 5307

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF
THE CITY OF WESTMINSTER, CALIFORNIA, ADOPTING A
REVISED SCHEDULE OF FEES AND CHARGES FOR
SPECIAL SERVICES AND A SCHEDULE OF
MISCELLANEOUS FINES

WHEREAS, the City imposes fees and charges for certain special services that it provides: and

WHEREAS, Revenue & Cost Specialists (RCS) has prepared and filed with the City Clerk a "Cost of Services Study for the City of Westminster" (the "Study"), dated June, 2025, which is available for public inspection in the Office of the City Clerk, and incorporated herein by reference; and

WHEREAS, the Study analyzes the costs to the City of providing each special service and recommends fees and charges that will recover such costs; and

WHEREAS, the Study also recommends increases to certain of the City's fines; and

WHEREAS, on June 25, 2025, the City Council held a full and fair hearing on a revised Schedule of Fees and Charges for Special Services (attached hereto as Exhibit "A" and incorporated herein by reference) and on a Schedule of Miscellaneous Fines (attached hereto as Exhibit "B" and incorporated herein by reference); and

WHEREAS, notice of the public hearing was given as required by law; and

WHEREAS, the proposed rates do not exceed the rates recommended in the Study;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Westminster that the Schedule of Fees and Charges for Special Services and the Schedule of Miscellaneous Fines are hereby adopted; and

BE IT FURTHER RESOLVED that these rates will go into effect on July 10, 2025, except for the rates for fees and charges for Community Development, which will go into effect on September 1, 2025; and

BE IT FURTHER RESOLVED that the intent of this Resolution is that the rates established by this Resolution will, once effective, replace the rates established by Resolution No. 5206; and

BE IT FURTHER RESOLVED that the accurate billing and collection of rates set by this Resolution are critical to the City's cost recovery program and unpaid invoices unreasonably increase the taxpayer's burden, the Finance Director is authorized to take appropriate steps to ensure collection of amounts owed including, but not limited to, combining all accounts due for services into a single invoice or account, adding past due amounts to water or business license accounts to be collected when the account is due or renewed, as well as filing court actions and sending past due accounts to collection agencies.

SECTION 1. The Mayor shall sign as to the passage, approval, and adoption of this Resolution.

SECTION 2. The City Clerk shall certify to the passage and adoption of this resolution and shall affix their signature and City Seal and that same shall be entered into the Book of Resolutions.

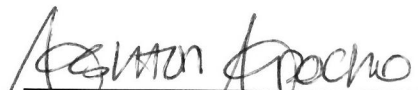
PASSED, APPROVED AND ADOPTED this 25th day of June, 2025.

CITY OF WESTMINSTER



CHI CHARLIE NGUYEN
MAYOR

ATTEST:



ASHTON R. ARCHO, MMC
CITY CLERK

APPROVED AS TO FORM:



SCOTT PORTER
CITY ATTORNEY

City of Westminster
FEE COMPARISON REPORT
FY 2025-2026

REF #: S-001

TITLE: BUILDING PLAN CHECKING

CURRENT FEE

\$50 or 1.55x of UAC Table 3-A, 3-B, 3-C, 3-D
Expedited Plan Checking - 150% of Plan Check Fees
Project valuation is based on the most recently published International Code Council Building Valuation Data

RECOMMENDED FEE

\$50 or 1.55x of UAC Table 3-A, 3-B, 3-C, 3-D
Expedited Plan Checking - 150% of Plan Check Fees
Project valuation is based on the most recently published International Code Council Building Valuation Data

REF #: S-002

TITLE: PLANNING BLDG PLAN CHECKING

CURRENT FEE

Tenant Improv - \$160, SFR <500 Sq Ft - \$190, 500+ Sq Ft - \$235
Admin Entitlement - \$565, PC/CC Entitlement - \$1,210
Duplex - \$665, ADU - \$740 MFR <500 SF - \$235, 500+ SF - \$450
Non-Res Additions & New Construct <1,000 SF - \$650
Ext Design Modif - <2,500 LF - \$370
Ext Design Modif - 2,500+ LF - \$600
Stealth Wireless - \$750
Small Wireless - \$365, Small Wireless Discr - \$500 (Limited)
Small Charging Station - \$365 Large Charging Station - \$705
Expedited Plan Check - 150% of Fee

RECOMMENDED FEE

TI - \$160 SFR <500 SF - \$755 500+ SF - \$845
ADU - \$2,075 ADU/SFR Mod - \$2,715 ADU/New SFR - \$3,595
New SFR - \$2,670 Admin Entitle - \$555 PC/CC Entitle - \$1,205
Duplex/Triplex - \$3,350 MFR <500 SF - \$1,420 500+ SF - \$450
Non-Res Add/New Constr <1,000 SF - \$640
Ext Dsgn Mod - <2,500 LF - \$355 Ext Dsgn Mod - 2,500+ LF - \$580
Stealth Wireless - \$755 Small Wireless - \$365 Small Wireless Discr - \$500
Small Charge Stn - \$365 Large Charge Stn - \$715
Exp. Plan Check - 150% of Fee

REF #: S-003

TITLE: CONSTRUCTION INSPECTION

CURRENT FEE

\$50 or 1.55x of UAC Table 3-A, 3-B, 3-C, 3-D
Plus \$65 permit issuance fee per permit
Project valuation is based on the most recently published International Code Council Building Valuation Data

RECOMMENDED FEE

\$50 or 1.55x of UAC Table 3-A, 3-B, 3-C, 3-D
Plus \$65 permit issuance fee per permit
Project valuation is based on the most recently published International Code Council Building Valuation Data

REF #: S-003.1

TITLE: PLANNING CONSTRUCTION INSPECTION

CURRENT FEE

\$430 - Initial inspection and reinspection
Subsequent inspections - Fully allocated hourly rates for all personnel
Projects with more than 25 dwelling units or 10,000 square feet of commercial/industrial space - Deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

RECOMMENDED FEE

\$435 - Initial inspection and reinspection
Subsequent inspections - Fully allocated hourly rates for all personnel
Projects with more than 25 dwelling units or 10,000 square feet of commercial/industrial space - Deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-009 **TITLE: SPECIAL BUILDING INSPECTIONS**

CURRENT FEE

\$30 administrative charge plus \$185 per hour for inspection, 2 hour minimum.

RECOMMENDED FEE

\$30 administrative charge plus \$200 per hour for inspection, 2 hour minimum.

REF #: S-009.1 **TITLE: SPECIAL INSPECTOR REGISTRATION**

CURRENT FEE

\$90 per Inspector

RECOMMENDED FEE

\$90 per Inspector

REF #: S-010 **TITLE: TEMP CERTIFICATE OF OCCUPANCY**

CURRENT FEE

\$1,480 per application

Plus labor and materials bond and completion bond, each equal to the value of the remaining work

Plus Bond Processing Fee

RECOMMENDED FEE

\$1,635 per application

Plus labor and materials bond and completion bond, each equal to the value of the remaining work

Plus Bond Processing Fee

REF #: S-010.1 **TITLE: BOND PROCESSING**

CURRENT FEE

\$360 - Bond for Building process
\$305 - Bond for Planning Process

RECOMMENDED FEE

\$365 - Bond for Building process
\$290 - Bond for Planning Process

REF #: S-010.2 **TITLE: ZONING & DEV COMPLIANCE BOND**

CURRENT FEE

Labor and materials bond and a completion bond, each equal to the value of the remaining work plus Bond Processing Fee

RECOMMENDED FEE

Labor and materials bond and a completion bond, each equal to the value of the remaining work plus Bond Processing Fee

REF #: S-011 **TITLE: CERTIFICATE OF OCCUPANCY**

CURRENT FEE

\$285 per application

RECOMMENDED FEE

\$300 per application

City of Westminster
FEE COMPARISON REPORT
FY 2025-2026

REF #: S-012

TITLE: TEMPORARY USE PERMIT

CURRENT FEE

\$175 - Outdoor Sales (25% cost recovery)
\$1,105 - TUP Requiring Dept Coord
\$1,395 - TUP Requiring Applicant Meeting
\$3,475 - TUP More Than 30 Days Duration

RECOMMENDED FEE

\$175 - Outdoor Sales (30% cost recovery)
\$825 - TUP Requiring Dept Coord
\$1,260 - TUP Requiring Applicant Meeting
\$2,970 - TUP More Than 30 Days Duration

REF #: S-014

TITLE: PRELIMINARY PLAN REVIEW

CURRENT FEE

\$3,535 per application
(includes 50% subsidy and no credit towards future fees)

RECOMMENDED FEE

\$3,535 per application
(includes 50% subsidy and no credit towards future fees)

Project Governed by Specific Plan - \$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

REF #: S-014.1

TITLE: PRELIM PLAN REVIEW-SUBSEQUENT

CURRENT FEE

\$3,000 per application plus any outside costs
(includes 50% subsidy and no credit towards future fees)

RECOMMENDED FEE

This fee should be removed from the fee schedule.

Project Governed by Specific Plan - \$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

REF #: S-015

TITLE: TENTATIVE PARCEL MAP REVIEW

CURRENT FEE

Stand Alone - \$6,730 per application
With Another Application - \$3,180 per application

RECOMMENDED FEE

Stand Alone - \$6,305 per application
With Another Application - \$3,140 per application

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-016

TITLE: TENTATIVE TRACT MAP REVIEW

CURRENT FEE

Stand Alone - \$10,320 per application plus \$125 per lot/unit over 10 lots/units
With Another Application - \$6,675 per application plus \$80 per lot/unit over 10 lots/units

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

RECOMMENDED FEE

Stand Alone - \$9,540 per application plus \$125 per lot/unit over 10 lots/units
With Another Application - \$6,145 per application plus \$80 per lot/unit over 10 lots/units

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

REF #: S-017

TITLE: DEVELOPMENT REVIEW - ADMINISTRATIVE

CURRENT FEE

Stand Alone - \$7,730
With Other Applications - \$6,920

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

RECOMMENDED FEE

Stand Alone - \$6,845 plus \$85 per Multi-Family Unit
With Other Applications - \$6,095 plus \$85 per Multi-Family Unit

REF #: S-018

TITLE: DEVELOPMENT REVIEW - PC

CURRENT FEE

Exempt from CEQA - \$10,115
Not Exempt from CEQA - \$13,475

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

RECOMMENDED FEE

\$11,350 per application plus \$85 per Multi-Family Unit

REF #: S-019

TITLE: DEVELOPMENT AGREEMENT REVIEW

CURRENT FEE

\$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

RECOMMENDED FEE

\$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs (plus 25% administrative charge).

City of Westminster
FEE COMPARISON REPORT
FY 2025-2026

REF #: S-020

TITLE: ADMINISTRATIVE USE PERMIT REVIEW

CURRENT FEE

\$5,620 per application plus 30% of the application fee for each additional item after the first item subject to Administrative Use Permit

\$8,270 if public hearing is required

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

RECOMMENDED FEE

\$3,470 per application plus 30% of the application fee for each additional item after the first item subject to Administrative Use Permit

REF #: S-020.1

TITLE: CONDITIONAL USE PERMIT REVIEW

CURRENT FEE

Standard - \$9,875 per app plus 30% of the app fee for each add'l item after first item subject to CUP
Complex - \$16,515 per app plus 30% of the app fee for each add'l item after first item subject to CUP
\$4,490 per app if processed with another app that requires a public hearing plus 30% of the app fee for each add'l item after the first item subject to CUP

Or deposit determined by staff

Project Governed by Specific Plan - \$10,000-\$20,000 deposit

RECOMMENDED FEE

Stand Alone - \$7,625 per app plus 30% of the app fee for each add'l item after first item subject to CUP

\$6,085 per app if processed with another app that requires a public hearing plus 30% of the app fee for each add'l item after the first item subject to CUP

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

REF #: S-020.2

TITLE: PUBLIC CONVENIENCE OR NECES FINDING

CURRENT FEE

Stand Alone - \$1,375 per application
With Another Public Hearing - \$780 per application

RECOMMENDED FEE

Stand Alone - \$1,190 per application
With Another Public Hearing - \$1,045 per application

REF #: S-020.3

TITLE: SIDEWALK VENDOR PERMIT

CURRENT FEE

\$243 per application

RECOMMENDED FEE

\$210 per application

REF #: S-020.4

TITLE: FOOD TRUCK PERMIT

CURRENT FEE

\$95 per application

RECOMMENDED FEE

\$145 per application

City of Westminster
FEE COMPARISON REPORT
FY 2025-2026

REF #: S-021 **TITLE: VARIANCE REVIEW**

CURRENT FEE

\$6,325 per application if processed with another application that requires a public hearing plus 30% of the application fee for each additional item after the first item subject to variance

\$2,495 per administrative adjustment application plus 30% of the application fee for each additional item after the first item subject to CUP

Or deposit determined by staff

Project Governed by Specific Plan - \$10,000-\$20,000 deposit

RECOMMENDED FEE

\$5,280 per application if processed with another application that requires a public hearing plus 30% of the application fee for each additional item after the first item subject to variance

\$1,440 per administrative adjustment application plus 30% of the application fee for each additional item after the first item subject to CUP

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

REF #: S-022 **TITLE: SPECIFIC PLAN REVIEW/AMENDMENT**

CURRENT FEE

\$20,000 deposit with charges at the Fully Allocated Hourly Rates for all personnel involved and any outside costs

RECOMMENDED FEE

Stand Alone - \$12,720 per application
With Other Applications - \$10,515 per application

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

REF #: S-023 **TITLE: ZONING INTERPRETATION REVIEW**

CURRENT FEE

\$2,310 per application

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

RECOMMENDED FEE

\$935 per application

REF #: S-024 **TITLE: GENERAL PLAN AMENDMENT REVIEW**

CURRENT FEE

Stand Alone - \$10,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs
With Another Application - \$6,810 per application

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

RECOMMENDED FEE

Stand Alone - \$12,720 per application
With Another Application - \$10,515 per application

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-024.1

TITLE: GENERAL PLAN UPDATE

CURRENT FEE

8% of Building Permit fees

RECOMMENDED FEE

8% of Building Permit fees

REF #: S-024.2

TITLE: TECHNOLOGY/RECORDS MAINT & UPDATE

CURRENT FEE

9% of all building permit fees

RECOMMENDED FEE

9% of all building permit fees

REF #: S-025

TITLE: ANNEXATION PROCESSING

CURRENT FEE

\$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

RECOMMENDED FEE

\$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs (plus 25% administrative charge).

REF #: S-026

TITLE: ZONE CHANGE REVIEW

CURRENT FEE

\$9,675 per application

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs

RECOMMENDED FEE

\$9,230 per application

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

REF #: S-027

TITLE: ZONING TEXT AMENDMENT REVIEW

CURRENT FEE

\$10,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

RECOMMENDED FEE

\$10,520 per application

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

REF #: S-028.1

TITLE: ENV ASSESS - CATEGOR EXEMPT

CURRENT FEE

\$700 per application

In-Fill Exemption Class 32 - \$7,500 deposit with actual charges at the fully allocated hourly rates for all personnel plus outside costs

RECOMMENDED FEE

This fee should be removed from the fee schedule.

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-029 **TITLE: ENVIRONMENTAL REVIEW**

CURRENT FEE

Actual cost of consultant plus 25% for City staff time

If the work is performed by City Staff - \$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs

RECOMMENDED FEE

Deposit determined by staff with charges including outside contract costs plus 25% for staff review.

REF #: S-030 **TITLE: CONDO CONVERSION REVIEW**

CURRENT FEE

\$8,950 per application

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

RECOMMENDED FEE

\$8,135 per application

REF #: S-031 **TITLE: DENSITY BONUS AGREEMENT**

CURRENT FEE

\$5,705 per application plus City Attorney costs

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

RECOMMENDED FEE

\$3,540 per application plus City Attorney costs

REF #: S-031.1 **TITLE: LARGE FAMILY DAY CARE PERMIT**

CURRENT FEE

\$3,050 per permit

RECOMMENDED FEE

\$465 per permit

REF #: S-032 **TITLE: COMPREHENSIVE DEVELOPMENT PLAN**

CURRENT FEE

\$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

RECOMMENDED FEE

\$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

City of Westminster
FEE COMPARISON REPORT
FY 2025-2026

REF #: S-033

TITLE: COMPREHENSIVE PLAN MODIFICATION

CURRENT FEE

Minor - \$2,825 per application
Major - \$10,000 deposit with charges at the fully allocated hourly rates plus any outside costs

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs

RECOMMENDED FEE

Minor - \$2,490 per application
Major - \$10,000 deposit with charges at the fully allocated hourly rates plus any outside costs

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs

REF #: S-034

TITLE: ZONING CLEARANCE

CURRENT FEE

MFR <500 SF - \$2,030 500+ SF - \$2,415
Non-Resid Additions & New Construction <1,000 SF - \$2,950
SFR <500 SF - \$1,280, 500+ SF - \$1,365
1 New SFR - \$2,055, 2 New Resid - \$2,925
SFR Mod <200 SF - \$960, Access. Dwelling Unit - \$2,285
ADU/SFR Modif - \$3,065 ADU/New SFR - \$4,160
Ext Design Modif <2,500 LF - \$1,700
Ext Design Modif 2,500+ LF - \$2,360
Wireless Facility - \$1,955, FCC Exempt Wireless - \$1,615
Parking/Landscape - \$1,195 SFR Front Yard Landscape - \$575

RECOMMENDED FEE

MFR 500+ SF - \$1,970
Non-Resid Additions & New Construction <1,000 SF - \$1,925
Ext Design Modif <2,500 LF - \$1,320
Ext Design Modif 2,500+ LF - \$1,840
Wireless Facility - \$1,580
FCC Exempt Wireless - \$1,060
Parking/Landscape - \$825
SFR Front Yard Landscape - \$525

REF #: S-035

TITLE: PLANNING SIGN REVIEW AND INSPECTION

CURRENT FEE

New Sign Program - \$1,895 per application
New Sign Within a Sign Program - \$960 per permit
New Sign Without a Sign Program - \$875 per permit
New Sign Face - \$760 per permit
Freestanding Sign setback 3 to 10 feet - \$1,865 per permit
Amended Sign Program - \$1,440 per permit
Large Advertising requiring PC Review - \$4,725
Special Advertising Permit - \$5,585

RECOMMENDED FEE

New Sign Program - \$1,615 per application
New Sign Within a Sign Program - \$175 per permit
New Sign Without a Sign Program - \$230 per permit
New Sign Face - \$490 per permit
Freestanding Sign setback 3 to 10 feet - \$350 per permit
Amended Sign Program - \$1,165 per permit
Large Advertising requiring PC Review - \$3,980
Special Advertising Permit - \$4,850

REF #: S-035.1

TITLE: TEMPORARY SIGN PERMIT

CURRENT FEE

\$365 per application

RECOMMENDED FEE

\$85 per application

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-035.2 **TITLE: REMOVAL OF ILLEGAL SIGN**

CURRENT FEE

\$210 for first sign plus \$24 for each additional sign

RECOMMENDED FEE

\$225 for first sign plus \$25 for each additional sign

REF #: S-036 **TITLE: DEVELOPMENT TIME EXTENSION REVIEW**

CURRENT FEE

\$850 - Planning Commission review
\$590 - Staff review

RECOMMENDED FEE

\$1,170 - Planning Commission review
\$505 - Staff review

REF #: S-036.1 **TITLE: CODE ENFORCE INITIATED PLANNING APP**

CURRENT FEE

Charge double the standard Planning application fees with a maximum of \$20,000

RECOMMENDED FEE

Charge double the standard Planning application fees with a maximum of \$20,000

REF #: S-037 **TITLE: CODE ENFORCEMENT SERVICES**

CURRENT FEE

\$80 per visit after the first two visits

RECOMMENDED FEE

\$125 per visit after the first two visits

REF #: S-037.1 **TITLE: CODE ENFORCEMENT SPECIAL INSP**

CURRENT FEE

\$30 administrative charge plus \$190 per hour for inspection, 2 hour minimum

RECOMMENDED FEE

\$35 administrative charge plus \$150 per hour for inspection, 2 hour minimum

REF #: S-037.2 **TITLE: CELL SITE ANNUAL INSPECTION**

CURRENT FEE

\$60 per cell site per year plus \$240 if there are any violations

RECOMMENDED FEE

\$65 per cell site per year plus \$250 if there are any violations

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-037.3

TITLE: FIREWORKS STAND REVIEW/INSPECTION

CURRENT FEE

\$1,230 per stand

RECOMMENDED FEE

\$1,150 per stand

REF #: S-038

TITLE: PROC OF APPEAL/REHEARING TO COUNCIL

CURRENT FEE

Resident Appeal - \$1,850 per appeal if the appellant is a resident (50% Cost Recovery)
Other Appeals - \$3,695 per appeal (100% Cost Recovery)

RECOMMENDED FEE

Resident Appeal - \$1,875 per appeal if the appellant is a resident (50% Cost Recovery)
Other Appeals - \$3,750 per appeal (100% Cost Recovery)

Actual noticing costs to be borne by the applicant.

REF #: S-039

TITLE: PROCESSING OF APPEAL TO PLAN. COMM.

CURRENT FEE

\$2,955 per application

RECOMMENDED FEE

\$3,175 per application

Actual noticing costs to be borne by the applicant.

REF #: S-042

TITLE: LANDSCAPE PLAN CHECK/INSPECTION

CURRENT FEE

Commercial 0-2 Acre - \$2,440
Commercial 2-5 Acre - \$3,490
Commercial 5-10 Acre - \$5,015
Multi-Family 2-19 Units - \$2,580
Multi-Family 20-40 Units - \$3,985
Multi-Family Each Addl - \$200
Single Family Residential or Accessory Dwelling Unit - \$1,055
Complex development projects and commercial projects greater than 10 acres will be charged a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

RECOMMENDED FEE

Single Family Residential or Accessory Dwelling Unit:
New Residence - \$790
Existing Residence - \$250
Other - Deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

REF #: S-042.1

TITLE: BACKFLOW DEVICE PLAN CHECK/INSP

CURRENT FEE

\$170 per new device

RECOMMENDED FEE

\$545 per new device

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-045	TITLE: CHANGE OF OCCUPANCY REVIEW/INSPECT
<u>CURRENT FEE</u> \$1,405 per application	<u>RECOMMENDED FEE</u> \$810 per application

REF #: S-046	TITLE: ZONING SITE ANALYSIS LETTER
<u>CURRENT FEE</u> \$1,385 per letter Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.	<u>RECOMMENDED FEE</u> \$1,395 per letter Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

REF #: S-046.1	TITLE: ZONING VERIF/COMPLIANCE LETTER
<u>CURRENT FEE</u> \$450 per letter	<u>RECOMMENDED FEE</u> \$465 per letter

REF #: S-047	TITLE: LEGAL NONCONFORM USE EXPANSION REV
<u>CURRENT FEE</u> \$2,160 per application	<u>RECOMMENDED FEE</u> \$1,695 per application

REF #: S-048	TITLE: CC&R REVIEW
<u>CURRENT FEE</u> \$1,930 per application plus \$2,500 deposit for actual City Attorney costs	<u>RECOMMENDED FEE</u> \$1,430 per application plus \$2,500 deposit for actual City Attorney costs

REF #: S-049	TITLE: MINOR PERMIT AMENDMENT
<u>CURRENT FEE</u> \$1,310 - Administrative review \$1,950 - Planning Commission required review	<u>RECOMMENDED FEE</u> \$1,060 - Administrative review \$2,265 - Planning Commission required review

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-050

TITLE: MOBILE HOME PARK CONVERSION REVIEW

CURRENT FEE

\$50,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

RECOMMENDED FEE

\$50,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

REF #: S-053

TITLE: PUBLIC HEARING CONTINUANCE

CURRENT FEE

\$935 - Without New Mailing
\$935 plus mailing costs - With New Mailing

RECOMMENDED FEE

\$705 - Without New Mailing
\$790 plus mailing costs - With New Mailing

REF #: S-054

TITLE: FINAL PARCEL MAP CHECK

CURRENT FEE

\$3,490 per map

RECOMMENDED FEE

\$3,810 per map

REF #: S-055

TITLE: FINAL TRACT MAP CHECK

CURRENT FEE

\$4,410 per application plus \$60 per parcel over 4 parcels

RECOMMENDED FEE

\$3,810 per application plus \$230 per parcel over 4 parcels

REF #: S-056

TITLE: ENGINEERING PLAN CHECK/INSPECTION

CURRENT FEE

Grading:
<10,000 Sq Ft - \$0.35 per Sq Ft
10,000 Sq Ft-1 Acre - \$0.49 per Sq Ft
1-5 Acres - \$0.47 per Sq Ft
5-10 Acres - \$0.25 per Sq Ft
>10 Acres - \$0.14 per Sq Ft
Off-Site Public Improvements Plan Check Fee - 45% of grading plan check and inspection fee. (charged if not included on the grading plan)
On-Site Improvements - included in the Grading Plan Check & Inspection Fee. On-Site Util. Insp. is charged at the same rate as Off-Site Util. Insp.

RECOMMENDED FEE

Grading:
<10,000 Sq Ft - \$0.35 per Sq Ft
10,000 Sq Ft-1 Acre - \$0.49 per Sq Ft
1-5 Acres - \$0.47 per Sq Ft
5-10 Acres - \$0.25 per Sq Ft
>10 Acres - \$0.14 per Sq Ft
Off-Site Public Improvements Plan Check Fee - 45% of grading plan check and inspection fee. (charged if not included on the grading plan)
On-Site Improvements - included in the Grading Plan Check & Inspection Fee. On-Site Util. Insp. is charged at the same rate as Off-Site Util. Insp.

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-056.2	TITLE: SITE REMEDIATION SERVICE
<u>CURRENT FEE</u> \$1,795 per site	<u>RECOMMENDED FEE</u> \$2,060 per site
REF #: S-056.5	TITLE: WATER QUALITY MANAGEMENT PLAN
<u>CURRENT FEE</u> Non-Priority - \$460 per application Priority: Conceptual WQMP - \$1,440 per application Final Project WQMP - \$1,210 per application	<u>RECOMMENDED FEE</u> Non-Priority - \$515 per application Priority: Conceptual WQMP - 50% of the Water Quality Management Project Final Project WQMP - \$2,575 per application
REF #: S-056.6	TITLE: POST-CONSTRUCTION WQMP INSPECTION
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$515 per plan
REF #: S-057	TITLE: VACATION OF STREET/R-O-W EASEMENT
<u>CURRENT FEE</u> \$8,680 per application or deposit as determined by staff	<u>RECOMMENDED FEE</u> \$9,150 per application or deposit as determined by staff
REF #: S-058	TITLE: PLAN REVISION CHECKING
<u>CURRENT FEE</u> Fully Allocated Hourly Rate for all staff involved	<u>RECOMMENDED FEE</u> Fully Allocated Hourly Rate for all staff involved
REF #: S-059	TITLE: LOT LINE ADJUSTMENT REVIEW
<u>CURRENT FEE</u> \$3,175 per application	<u>RECOMMENDED FEE</u> \$3,120 per application

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-060

TITLE: "HOLD AS ONE" AGREEMENT REVIEW

CURRENT FEE

\$1,790 per application

RECOMMENDED FEE

\$1,900 per application

REF #: S-061

TITLE: COMPLIANCE REVIEW/CERT. OF COMPL.

CURRENT FEE

\$1,825 per application

RECOMMENDED FEE

\$1,825 per application

REF #: S-062

TITLE: ENCROACHMENT REVIEW/INSPECTION

CURRENT FEE

\$80 permit issuance plus:
 \$0.85 per Sq Ft - S/W, Driveways, Cross Gutters, Trenching, Pavement
 \$1.75 per Linear Ft - Curb/Gutter, Storm Drain, Boring
 \$2.70 per Linear Ft - Water Lines
 Public Util 100+ Ft - \$345/permit + above fees
 Public Util <100 Ft - \$830 annual fee + \$300/permit
 Repair or Replace by City crews - Actual T&M
 Encroach 1/2+ mile - Deposit with Actual T&M
 Pool - \$110 Commercial Bin - \$110 Extension/Renew - \$110
 Other - Deposit with Actual Costs

RECOMMENDED FEE

\$80 permit issuance plus:
 \$0.85 per SF - S/W, Driveways, Cross Gutters, Trenching, Pavement
 \$1.75 per Lin Ft - Curb/Gutter, Storm Drain, Boring
 \$2.70 per Lin Ft - Water Lines
 Public Util 100+ Ft - \$345/permit + above fees
 Public Util <100 Ft - \$830 annual fee + \$300/permit
 Repair or Replace by City crews - Actual T&M
 Encroach 1/2+ mile - Deposit with Actual T&M
 Pool - \$85 Comm. Bin - \$85 Extension/Renew - \$85
 Water Meter - \$365 Other - Deposit with Actual Costs

REF #: S-062.1

TITLE: WELL CAPPING PERMIT

CURRENT FEE

\$1,260 per permit

RECOMMENDED FEE

\$1,210 per permit

REF #: S-062.2

TITLE: MONITORING WELL INSPECTION

CURRENT FEE

\$1,250 per permit plus \$5,000 cash bond

RECOMMENDED FEE

\$1,155 per permit plus \$5,000 cash bond

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-062.4	TITLE: TRANSPORTATION PERMIT
<u>CURRENT FEE</u> \$16 - Daily Permit \$90 - Annual Permit Fees are set by the State	<u>RECOMMENDED FEE</u> \$16 - Daily Permit \$90 - Annual Permit Fees are set by the State
REF #: S-062.5	TITLE: TRAFFIC CONTROL PLAN CHK FOR ENCRCH
<u>CURRENT FEE</u> First Sheet - \$110 Each Additional Sheet - \$55	<u>RECOMMENDED FEE</u> First Sheet - \$120 Each Additional Sheet - \$60
REF #: S-062.6	TITLE: TRAFFIC CONTROL DEVICE PLACEMENT
<u>CURRENT FEE</u> First Day - \$250 Each Additional Day - \$125	<u>RECOMMENDED FEE</u> First Day - \$185 Each Additional Day - \$90
REF #: S-062.7	TITLE: CONTRACT SERVICE ADMIN./REVIEW
<u>CURRENT FEE</u> 18% of the contract amount	<u>RECOMMENDED FEE</u> 18% of the contract amount
REF #: S-063	TITLE: WATER FLOW TEST
<u>CURRENT FEE</u> \$230 per test Plus encroachment permit issuance fees	<u>RECOMMENDED FEE</u> \$230 per test Plus encroachment permit issuance fees
REF #: S-064	TITLE: NEW BUSINESS REVIEW/ENFORCEMENT
<u>CURRENT FEE</u> \$190 per application \$50 per application - Bingo business (limited by State law) Temporary Event Licensing - \$30 per application	<u>RECOMMENDED FEE</u> \$145 per application \$50 per application - Bingo business (limited by State law) Temporary Event Licensing - \$30 per application

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-064.1

TITLE: EXISTING BUSINESS REVIEW/INSPECTION

CURRENT FEE

\$82 per business

RECOMMENDED FEE

\$60 per business

REF #: S-065

TITLE: WIRELESS TELECOM PERMIT

CURRENT FEE

Ministerial - \$435
Discretionary Administrative - \$500 (limited by State law)
Master Small Cell - Fully Allocated Hourly Rate for staff and limited to \$500 for the first 5 sites and \$100 for each additional
Major Wireless - \$3,000 deposit

RECOMMENDED FEE

Ministerial - \$500
Discretionary Administrative - \$500 (limited by State law)
Master Small Cell - Fully Allocated Hourly Rate for staff and limited to \$500 for the first 5 sites and \$100 for each additional
Major Wireless - \$3,000 deposit

REF #: S-066

TITLE: SPECIAL BUSINESS REGULATION

CURRENT FEE

New - \$290 per application
Renewal - \$125 per renewal

RECOMMENDED FEE

New - \$260 per application
Renewal - \$140 per renewal

REF #: S-066.1

TITLE: BOND REDUCTION

CURRENT FEE

\$350 per request

RECOMMENDED FEE

\$400 per request

REF #: S-066.4

TITLE: EXCESSIVE PLAN CHECK

CURRENT FEE

Minimum 1 hour of staff at Fully Allocated Hourly Rate

RECOMMENDED FEE

Minimum 1 hour of staff at Fully Allocated Hourly Rate

REF #: S-066.5

TITLE: EV CHARGING

CURRENT FEE

Level 2 - \$0.34 /kW
Level 3 - \$0.40/kW

RECOMMENDED FEE

Level 2 - \$0.34 /kW
Level 3 - \$0.40/kW

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-071 **TITLE: ALARM PERMIT FEE**

CURRENT FEE

Business - \$35 per permit annually
Residential - \$35 per permit every three years

RECOMMENDED FEE

Business - \$40 per permit annually
Residential - \$40 per permit every three years

REF #: S-073 **TITLE: RECORDS CHECK/CLEARANCE LETTER**

CURRENT FEE

\$55 per letter

RECOMMENDED FEE

\$105 per letter

REF #: S-076 **TITLE: VEHICLE EQUIPMENT INSPECTION**

CURRENT FEE

\$25 per inspection

RECOMMENDED FEE

\$30 per inspection

REF #: S-079 **TITLE: FIREARM PROCESSING/STORAGE**

CURRENT FEE

\$275 per weapon

RECOMMENDED FEE

\$300 per weapon

REF #: S-080 **TITLE: GARAGE SALE PERMIT**

CURRENT FEE

\$10 per individual permit
\$20 per block permit for up to ten addresses

RECOMMENDED FEE

\$10 per individual permit
\$20 per block permit for up to ten addresses

REF #: S-082 **TITLE: POLICE REPORT COPY SERVICE**

CURRENT FEE

\$0.30 per page (No charge if less than \$1)

RECOMMENDED FEE

\$0.30 per page (No charge if less than \$1)

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-083

TITLE: POLICE DATA AND RECORDS

CURRENT FEE

Where allowable, charge the fully allocated hourly rates for all personnel involved plus any outside costs

RECOMMENDED FEE

Where allowable, charge the fully allocated hourly rates for all personnel involved plus any outside costs

REF #: S-084

TITLE: DUI EMERGENCY RESPONSE

CURRENT FEE

Actuals costs incurred up to \$12,000 per response for all responding personnel

RECOMMENDED FEE

Actuals costs incurred up to \$12,000 per response for all responding personnel

REF #: S-085

TITLE: VEHICLE/PROPERTY RELEASE PROCESSING

CURRENT FEE

\$375 - Vehicle impound
\$305 - Vehicle storage/property release

RECOMMENDED FEE

\$385 - Vehicle impound
\$360 - Vehicle storage/property release

REF #: S-086

TITLE: POLICE DEVELOPMENT REVIEW

CURRENT FEE

First Review - \$350 per application

Additional Review - Deposit determined by staff with charges at actual contract costs plus 18%

RECOMMENDED FEE

First Review - \$350 per application

Additional Review - Deposit determined by staff with charges at actual contract costs plus 18%

REF #: S-088

TITLE: ANIMAL CONTROL

CURRENT FEE

Orange County Animal Care fees and rates

RECOMMENDED FEE

Orange County Animal Care fees and rates

REF #: S-089

TITLE: PET SHOP PERMIT

CURRENT FEE

New - \$130 per application plus \$35 per dog/cat
Annual Renewal - \$65 per application plus \$35 per dog/cat

RECOMMENDED FEE

New - \$145 per application plus \$35 per dog/cat
Annual Renewal - \$70 per application plus \$35 per dog/cat

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-090 **TITLE: ANIMAL GROOMING PERMIT**

CURRENT FEE

New - \$155 per application
Annual Renewal - \$65 per application
Mobile Van - \$35 per van

RECOMMENDED FEE

New - \$170 per application
Annual Renewal - \$70 per application
Mobile Van - \$35 per van

REF #: S-091 **TITLE: EXOTIC ANIMAL PERMIT**

CURRENT FEE

New - \$285 per application
Annual Renewal - \$65 per application

RECOMMENDED FEE

New - \$315 per application
Annual Renewal - \$70 per application

REF #: S-092 **TITLE: TEMPORARY ANIMAL MAINTENANCE PERMIT**

CURRENT FEE

Circus:
1-10 animals - \$220 plus \$65 per additional day in the City
11-25 animals - \$420 plus \$130 per additional day in the City
26+ animals - \$615 plus \$395 per additional day in the City
Petting Zoo - \$285 per application

RECOMMENDED FEE

Circus:
1-10 animals - \$245 plus \$70 per additional day in the City
11-25 animals - \$460 plus \$145 per additional day in the City
26+ animals - \$675 plus \$215 per additional day in the City
Petting Zoo - \$315 per application

REF #: S-093 **TITLE: ANIMAL MAINTENANCE PERMIT**

CURRENT FEE

New - \$285 per application
Annual Renewal - \$100 per application

RECOMMENDED FEE

New - \$315 per application
Annual Renewal - \$110 per application

REF #: S-094 **TITLE: ANIMAL IN-HOME QUARANTINE**

CURRENT FEE

\$155 per animal

RECOMMENDED FEE

\$170 per animal

REF #: S-094.1 **TITLE: ANIMAL SHELTER QUARANTINE**

CURRENT FEE

\$155 per animal

RECOMMENDED FEE

\$170 per animal

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-095 **TITLE: VICIOUS DOG HEARING**

CURRENT FEE

\$1,120 per hearing plus actual cost of City Attorney

RECOMMENDED FEE

\$1,220 per hearing plus actual cost of City Attorney

REF #: S-103 **TITLE: VACANT LOT CLEARING SERVICE**

CURRENT FEE

Contractor's bill to City + 25% overhead

RECOMMENDED FEE

Contractor's bill to City + 25% overhead

REF #: S-110 **TITLE: SPORTS PROGRAMS**

CURRENT FEE

120% of Direct Costs

RECOMMENDED FEE

100% of Direct Costs

REF #: S-118 **TITLE: CONTRACT RECREATION CLASSES**

CURRENT FEE

105% of Direct Costs

RECOMMENDED FEE

100% of Direct Costs

REF #: S-122 **TITLE: SPECIAL EVENT PERMIT**

CURRENT FEE

\$100 per event

RECOMMENDED FEE

\$100 per event

REF #: S-123 **TITLE: METER INSTALLATION SERVICE**

CURRENT FEE

1" - \$6,185
2" - \$6,970
3" - \$14,435
4" - \$15,190
6" - \$17,675

RECOMMENDED FEE

1" - \$9,565
2" - \$10,350
3" - \$15,430
4" - \$16,185
6" - \$18,670

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-123.1 TITLE: METER TESTING SERVICE

CURRENT FEE

No Charge if meter is running fast
\$230 per request otherwise

RECOMMENDED FEE

No Charge if meter is running fast
\$365 per request otherwise

REF #: S-124 TITLE: HYDRANT METER RENTAL SERVICE

CURRENT FEE

\$170 per account plus \$1,000 deposit
\$115 per move if hydrant needs to be moved

RECOMMENDED FEE

\$200 per account plus \$1,000 deposit
\$145 per move if hydrant needs to be moved

REF #: S-124.1 TITLE: FIRE SERVICE INSTALLATION INSPECT.

CURRENT FEE

4" - \$12,725
6" - \$12,890
8" - \$13,380

Plus Asphalt/Concrete Repair fee (S-124.5)

RECOMMENDED FEE

The installation service is no longer provided by City Staff.

Inspection - \$365 per inspection (Charge the fully allocated hourly rates for all time involved beyond two hours.)

REF #: S-124.2 TITLE: WATER SERVICE ABANDONMENT

CURRENT FEE

\$3,710 per abandonment

Plus Asphalt/Concrete Repair fee (S-124.5)

RECOMMENDED FEE

\$6,510 per abandonment

Plus Asphalt/Concrete Repair fee (S-124.5)

REF #: S-124.3 TITLE: FIRE HYDRANT/WATER VALVE ABAN INSP

CURRENT FEE

\$4,730 per abandonment

Plus Asphalt/Concrete Repair fee (S-124.5)

RECOMMENDED FEE

The installation service is no longer provided by City Staff.

Inspection - \$365 per inspection (Charge the fully allocated hourly rates for all time involved beyond two hours.)

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-124.4

TITLE: FIRE HYDRANT INSTALLATION INSPECT.

CURRENT FEE

Charge the fully allocated hourly rates for all personnel involved plus any materials, supplies, and outside costs.

RECOMMENDED FEE

The installation service is no longer provided by City Staff.

Inspection - \$365 per inspection (Charge the fully allocated hourly rates for all time involved beyond two hours.)

REF #: S-124.5

TITLE: ASPHALT/CONCRETE REPAIR

CURRENT FEE

Asphalt - \$450 per repair
Concrete - \$2,340 per repair
Moratorium Street - \$3,415 per repair

RECOMMENDED FEE

Asphalt - \$1,855 per repair
Concrete - \$2,670 per repair
Moratorium Street - \$3,595 per repair

REF #: S-125

TITLE: WATER TURN ON AND OFF SERVICE

CURRENT FEE

\$ 10 - Delinquent Notice
\$ 15 - Door Hanger/Tag
\$135 - Lock-off/turn-on for non-payment
\$ 25 - for each account opened after being closed with an additional \$15 charge for same day service

No charge for voluntary request to temporarily shut off water

RECOMMENDED FEE

\$ 10 - Delinquent Notice
\$ 15 - Door Hanger/Tag
\$135 - Lock-off/turn-on for non-payment
\$ 25 - for each account opened after being closed with an additional \$15 charge for same day service

No charge for voluntary request to temporarily shut off water

REF #: S-128

TITLE: NEW WATER ACCOUNT SETUP

CURRENT FEE

Name Change for Family/Landlord/Roommate - \$20 per account
All Others - \$75 per account plus \$15 for service the same day

RECOMMENDED FEE

Name Change for Family/Landlord/Roommate - \$20 per account
All Others - \$80 per account plus \$15 for service the same day

REF #: S-130

TITLE: SEWAGE/HAZ MAT SPILL RESPONSE

CURRENT FEE

Charge the Fully Allocated Hourly Rates for all responding personnel, plus any outside costs, materials, and equipment

RECOMMENDED FEE

Charge the Fully Allocated Hourly Rates for all responding personnel, plus any outside costs, materials, and equipment

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-135 **TITLE: MEMORIAL/PARKWAY TREE PLANTING**

CURRENT FEE

\$320 per 15 gallon tree
Actual time and materials for larger trees

RECOMMENDED FEE

\$420 per 15 gallon tree
Actual time and materials for larger trees

REF #: S-137.1 **TITLE: BANNER INSTALLATION**

CURRENT FEE

\$310 per request

RECOMMENDED FEE

\$310 per request

REF #: S-137.2 **TITLE: STREETLIGHT POLE BANNER PROCESS**

CURRENT FEE

\$200 per request plus \$1,000 deposit

RECOMMENDED FEE

\$385 per request plus \$1,000 deposit

REF #: S-138 **TITLE: RETURNED CHECK PROCESSING**

CURRENT FEE

\$55 per NSF check

RECOMMENDED FEE

\$55 per NSF check

REF #: S-138.1 **TITLE: CREDIT CARD PROCESSING**

CURRENT FEE

3% of the amount charged over \$500

RECOMMENDED FEE

3% of the amount charged over \$500

REF #: S-139 **TITLE: COPY - PRINTED**

CURRENT FEE

\$0.30 per page - photocopying (letter and legal size) (No charge if less than \$1)
\$0.10 per page - FPPC copies (No charge if less than \$1)
\$0.50 per page - large documents (No charge if less than \$1)
\$1.00 per page - special maps
\$2.50 per page - maps scale 800 (24 X 36 or smaller)
\$5 per page - maps scale 600 (larger than 24 X 36)

RECOMMENDED FEE

\$0.30 per page - photocopying (letter and legal size) (No charge if less than \$1)
\$0.10 per page - FPPC copies (No charge if less than \$1)
\$0.50 per page - large documents (No charge if less than \$1)
\$1.00 per page - special maps
\$2.50 per page - maps scale 800 (24 X 36 or smaller)
\$5 per page - maps scale 600 (larger than 24 X 36)

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-141 **TITLE: RECORDS REQUEST**

CURRENT FEE

\$5.00 per request - Retrieval of FPPC filings 5 or more years old

Where allowable, fully allocated hourly rates for all personnel involved plus any outside costs

RECOMMENDED FEE

\$5.00 per request - Retrieval of FPPC filings 5 or more years old

Where allowable, fully allocated hourly rates for all personnel involved plus any outside costs

REF #: S-142 **TITLE: COPY - DIGITAL**

CURRENT FEE

\$12 per device

RECOMMENDED FEE

\$12 per device

REF #: S-143 **TITLE: CANDIDATE PROCESSING**

CURRENT FEE

\$25 per application

Fee is set by State Law

RECOMMENDED FEE

\$25 per application

Fee is set by State Law

REF #: S-143.1 **TITLE: LOCAL INITIATIVE**

CURRENT FEE

\$200 per initiative

Fee is limited by state law

RECOMMENDED FEE

\$200 per initiative

Fee is limited by state law

REF #: S-143.2 **TITLE: PROOF OF LIFE CERTIFICATION**

CURRENT FEE

\$50 per certification

RECOMMENDED FEE

This fee should be removed from the fee schedule

REF #: S-145 **TITLE: DOCUMENT CERTIFICATION**

CURRENT FEE

\$35 per certificate

RECOMMENDED FEE

\$35 per certificate

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-146 **TITLE: FILMING PERMIT**

CURRENT FEE

Permit Application - \$195
 Student Permit Application - No Charge
 Location fees:
 Motion - private property - \$200/day
 Still - private property - \$100/day
 Motion - city property - \$400/day
 Still - city property - \$200/day

Charge actual time if street closures, special effects, location modifications, or unusual use are needed

RECOMMENDED FEE

Permit Application - \$195
 Student Permit Application - No Charge
 Location fees:
 Motion - private property - \$200/day
 Still - private property - \$100/day
 Motion - city property - \$400/day
 Still - city property - \$200/day

Charge actual time if street closures, special effects, location modifications, or unusual use are needed

REF #: S-147 **TITLE: BUILDING & PARK RENTALS**

CURRENT FEE

Adult Ballfield: Resident \$10/hr, \$20/hr with lights. Non-Resident \$15/hr, \$25/hr with lights
 Youth Ballfield: Resident \$5/hr, \$10/hr with lights. Non-Resident \$10/hr, \$15/hr with lights
 Allocated Group: No charge, \$10/hr with lights
 Youth Tournament Use: \$100/field plus \$200 deposit
 Electrical use: \$50
 Bathroom use: \$50

RECOMMENDED FEE

Adult Ballfield: Resident \$10/hr, \$20/hr with lights. Non-Resident \$15/hr, \$25/hr with lights
 Youth Ballfield: Resident \$5/hr, \$10/hr with lights. Non-Resident \$10/hr, \$15/hr with lights
 Allocated Group: No charge, \$10/hr with lights
 Youth Tournament Use: \$100/field plus \$200 deposit
 Electrical use: \$50
 Bathroom use: \$50

REF #: S-147.1 **TITLE: SIGLER PARK SPLASH PAD RENTAL**

CURRENT FEE

\$180 - Resident
 \$200 - Non Resident

RECOMMENDED FEE

\$180 - Resident
 \$200 - Non Resident

REF #: S-147.2 **TITLE: SID GOLDSTEIN KIOSK AREA RENTAL**

CURRENT FEE

\$50 per rental

RECOMMENDED FEE

\$50 per rental

REF #: S-148 **TITLE: HOUSING SUBORDINATION REVIEW**

CURRENT FEE

\$1,580 per application

RECOMMENDED FEE

\$650 per application

**City of Westminster
FEE COMPARISON REPORT
FY 2025-2026**

REF #: S-150

TITLE: AFFORDABLE HOUSING MONITORING

CURRENT FEE

\$63 per unit per year

RECOMMENDED FEE

\$115 per unit per year

REF #: S-151

TITLE: RV PERMIT

CURRENT FEE

\$0 per application

RECOMMENDED FEE

\$0 per application

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Westminster Code Violations

Exhibit - B

Muni Code	Description	Current Fee	Recommended Fee
1.12.010	General penalty	\$100 first violation \$200 second violation within 1 year \$500 each additional violation within 1 year	No Change
2.48.130	Obstruct, hinder, delay or act against emergency organization. Wear, carry or display false identification of emergency agency	Not to exceed \$1,000	No Change
5.08.130	Required posting of business license	\$100 first violation \$200 second violation within 1 year \$500 each additional violation within 1 year	No Change
5.08.130(c)	Required posting of business license on motor vehicle	\$100 first violation \$200 second violation within 1 year \$500 each additional violation within 1 year	No Change
5.60.060	Taxi Cab Violations	Infractions: \$100 first violation \$200 second violation within 1 year \$500 each additional violation within 1 year Misdemeanors: Fine not to exceed \$1,000, or by imprisonment up to 6 months in jail, or both fine and imprisonment.	No Change
5.36.090	Bingo License Suspension/Revocation by City Manager or police	Fine not to exceed \$10,000, deposited in city's general fund.	No Change
5.36.230	Bingo Profit, Wage or Salary Penalty	Fine not to exceed \$500 or imprisonment up to 6 months in jail or both fine and imprisonment	No Change
5.64.330	Motor Vehicle Towing Service Penalty	Not to exceed \$500 or by imprisonment up to 6 months in jail or both fine and imprisonment.	No Change
8.20.030	Health and safety nuisance	\$100 first violation \$200 second violation within 1 year \$500 each additional violation within 1 year	No Change
8.20.030(p)	Storage of vehicle on front lawn	\$100 first violation \$200 second violation within 1 year \$500 each additional violation within 1 year	No Change
8.20.030(q)	Storage of inoperative vehicle	\$100 first violation \$200 second violation within 1 year \$500 each additional violation within 1 year	No Change
8.20.030(r)	Living in recreational vehicle	\$100 first violation \$200 second violation within 1 year \$500 each additional violation within 1 year	No Change
8.20.030(s)	Storage of Construction Material/Equipment in Residential Zone	\$100 first violation \$200 second violation within 1 year \$500 each additional violation within 1 year	No Change
8.10.200	Tattoo or dermatographia establishment operator violation penalties	Not to exceed \$1,000	No Change
8.26.040	Powered Yard Equipment Infractions	\$100 first violation \$150 second violation within 1 year \$250 third and additional violations within 1 year	No Change

Muni Code	Description	Current Fee	Recommended Fee
8.30.060	Water Quality Enforcement; Violations by private property owner or any person responsible for illicit connection or prohibited discharge.	Infractions: \$100 first violation \$200 second violation within 1 year \$500 each additional violation within 1 year Misdemeanors: Fine not to exceed \$1,000 or by imprisonment no more than 6 months or both.	No Change
9.12.010	Gambling Penalty: individuals opening games of chance for money, checks, etc. and bettors of prohibited games	Not to exceed \$500 or county imprisonment up to six months or both.	No Change
9.38.050	Damaging property with graffiti punishment	Not to exceed \$1,000 fine or imprisonment up to 6 months in jail or both fine and imprisonment. Additional fine/jail time, suspension of Driver's License, community service within the City may be applied.	No Change
9.40.040	Consumer Protection Penalty	\$100 first conviction \$200 second conviction within 1 year \$500 third and subsequent conviction within 1 year	No Change
9.50.040	Loud Party Responses Police Service Fines	No fine for first response \$250 for second response within 14-day period \$300 for third response within 14-day period \$700 for fourth response within 14-day period \$900 for fifth response within 14-day period \$1000 for sixth and subsequent responses within a 14-day	No fine for first response \$300 for second response within 14- day period \$350 for third response within 14- day period \$750 for fourth response within 14- day period \$950 for fifth response within 14-day period \$1050 for sixth and subsequent responses within a 14-day
9.56.270	Prohibited conduct violation: Escorts, Escort Bureaus, Introductory Services and Interlocutrix Establishments	Not to exceed \$500 or imprisonment not to exceed 6 months or both fine and imprisonment.	No Change
9.60.020	Hotel and Motel Rental Regulations Penalties	Not to exceed \$1,000 or imprisonment not to exceed 6 months or both fine and imprisonment.	No Change
9.72.030	Displaying, Causing to Display, or Permitting Display of Harmful Matter on Property Owned, Leased, or Under Control by Person	Not to exceed \$1,000 or imprisonment not to exceed 6 months in county jail or both fine and imprisonment.	No Change
12.4.200	Commencing work prior to obtaining permit	Double the fee required by the resolution establishing fees adopted by the city	No Change
12.24.090	Park penalties	Not to exceed \$300 or jail for 3 months	No Change
13.14.140	Water Conservation and Water Supply Shortage Program Violations	Notice sent – first violation Notice sent with definition and corrections necessary – second violation within 12 months \$50 for third violation within 12 months \$150 for fourth violation within 12 months \$250 for fifth and subsequent violation within 12 months In addition to fines, water flow restrictor may be required, and/or City may disconnect water service.	No Change
13.14.180	Water Conservation and Water Supply Short Shortage violation	Fine not to exceed \$1,000 or imprisonment in county jail for more than 30 days, or by both.	No Change

Muni Code	Description	Current Fee	Recommended Fee
13.28.220	Underground Utilities Violation Penalties.	Fine not to exceed \$500 or by imprisonment up to 6 months or both fine and imprisonment	No Change
15.08 15.22 15.24 15.28	Violation of Westminster Municipal Code affecting health and safety: 15.08 – Building Code 15.22 – Fire Code 15.24 – Housing Code 15.28 – Code for Abatement of Dangerous Buildings	Maximum allowed per Government Code 25132(c) \$130 first violation \$700 second violation of the same ordinance within one year of the first violation \$1,300 for each additional violation of the same ordinance within one year of the first violation	No Change
17.400.015	Adult Businesses Violations	\$1,000 and/or imprisonment of up to 6 months	No Change
17.400.090	Mobile home Park Conversions	\$200 per day for up to 60 calendar days	No Change

Vehicle & Traffic Fines

Westminster Cite Reference	Description	Westminster Current Fine	Westminster Suggested Fine
	DELINQUENT FEE (NOT PAYING FINE ON TIME)	\$28	\$28
CVC 4000(a)	Expired Registration	CVC Bail	CVC Bail
CVC 4462.5	False Registration Tabs	CVC Bail	CVC Bail
CVC 5200	Front/Rear Plates	CVC Bail	CVC Bail
CVC 5201(a)	License Plates Not Secure	CVC Bail	CVC Bail
CVC 5201(g)	Frame/border/device obstructs license plate	\$47	\$47
CVC 5201(f)	License plate covered	\$47	\$47
CVC 5202	Plates displayed when no longer valid	CVC Bail	CVC Bail
CVC 5204(a)	No Current Year Tab	CVC Bail	CVC Bail
CVC 21113(a)	School Parking	CVC Bail	CVC Bail
CVC 21211(a)	Obstructing Bike Lane	CVC Bail	CVC Bail
CVC 22500(a)	Blocking Intersection	\$47	\$47
CVC 22500(b)	Blocking Crosswalk	\$47	\$47
CVC 22500(c)	Parked in Red Zone	\$47	\$47
CVC 22500(d)	15ft of Fire Station Driveway	\$47	\$47
CVC 22500(e)	Blocking Driveway	\$47	\$47
CVC 22500(f)	Blocking Sidewalk	\$47	\$47
CVC 22500(g)	Obstruct Traffic	\$47	\$47
CVC 22500(h)	Double Parking	\$47	\$47
CVC 22500(i)	Parked in Bus Zone	CVC Bail	CVC Bail
CVC 22500(k)	Parking on a Bridge	\$47	\$47
CVC 22500(l)	Blocking Rd Wheelchair Accessibility	CVC Bail	CVC Bail
CVC 22500.1	Fire Lane	CVC Bail	CVC Bail
CVC 22502(a)	18in from Curb/Wrong Side of St	\$47	\$47
CVC 22505(b)	No Stopping	CVC Bail	CVC Bail
CVC 22507.8(a)	Disabled Parking	CVC Bail	CVC Bail
CVC 22507.8(b)	Obstruct/Block Disabled Space	CVC Bail	CVC Bail
CVC 22507.8(c)(1)	Disabled Pkd on Blue Lines	CVC Bail	CVC Bail
CVC 22507.8(c)(2)	Disabled Pkd on Blue Lines	CVC Bail	CVC Bail
CVC 22514	Pkd within 15 ft of Fire Hydrant	\$47	\$47
CVC 22515(a)	Unattended Vehicle Motor Run	\$47	\$47
CVC 22521	Pkd within 7 ½ ft of RR Track	\$47	\$47
CVC 22522	Blk Wheelchair Access-Sidewalk	\$47	\$47
CVC 22658(a)	Vehicle Pkd in Truck Court	\$47	\$47
CVC 24604	No Flg, Load Beyond 4 Ft of Veh	CVC Bail	CVC Bail
CVC 26706(a)	Windshield Wipers	CVC Bail	CVC Bail
CVC 27155	Fuel Cap Req	CVC Bail	CVC Bail
10.44.020	No Stopping, Standing, Parking	\$47	\$47
10.44.030	No Stopping, Standing, Parking	\$47	\$47
10.44.040(a)	Within Divisional Island	\$47	\$47
10.44.040(b)	No parking red curb	\$47	\$47
10.44.040(d)	No parking signs posted – red curb	\$47	\$47

10.44.040(e)	Creating a hazard	\$47	\$47
10.44.040(f)	Temp no parking – 24 hour notice	\$47	\$47
10.44.040(i)	No parking – 20 feet of intersection	\$47	\$47
10.44.040(j)	20 ft of intersection – vehicle over 6 ft high	\$47	\$47
10.44.050(a)	Parked over 72 hours	\$47	\$47
10.44.050(b)	Rec vehicle parked over 24 hours	\$47	\$47
10.44.050(c)	Non-motorized vehicle parked over 24 hours	\$47	\$47
10.44.060	Vehicle parked advertising for sale	\$47	\$47
10.44.070	Repair of vehicle on street-no emergency	\$47	\$47
10.44.120(a)1	Peddler/vendor parked over 15 minutes	\$100	\$100
10.44.120(a)2	Peddler/vendor parked over 15 minutes-2nd	\$200	\$200
10.44.120(a)3	Peddler/vendor parked over 15 minutes-3rd	\$500	\$500
10.44.130(b)	Fail to obey temp emergency no parking	\$47	\$47
10.44.140	Parked contrary to signs-public lot	\$47	\$47
10.44.170	Green curb-24 min parking 9am-6pm	\$47	\$47
10.44.190	Posted one-hour parking (9am-6pm)	\$47	\$47
10.44.200	Posted two-hour parking (hours & days)	\$47	\$47
10.44.240	No stopping signs posted hours & days	\$47	\$47
10.44.250(a)1	No parking of large vehicle on all streets	\$47	\$80
10.44.260(a)	Street sweeping	\$47	\$55
10.44.270	Non-motorized vehicle parked public streets	CVC Bail	CVC Bail
10.44.290	Permit required parking	\$47	\$47
10.48.020(a)	Signs posted – time limited parking	\$47	\$47
10.48.040	Yellow Curb, Load/Unload only	\$47	\$47
10.48.050	White Zone No Parking/Stand/Stop	\$47	\$47
10.48.060	Alley-Load/Unload-No Stop	\$47	\$47
10.48.060(d)	No Parking in Alley	CVC Bail	CVC Bail
10.48.070	Bus Zone	CVC Bail	CVC Bail
10.76.030.1	Pkd Unimproved Land for Sale – 1 st	\$100	\$100
10.76.030.2	Pkd Unimproved Land for Sale – 2 nd	\$200	\$200
10.76.030.3	Pkd Unimproved Land for Sale – 3 rd	\$500	\$500
10.78.030	Pay Parking Violation	\$47	\$47
	Secure Parking Privileges – Misrepresentation/Fraud	\$100	\$100
	Parking Illegally in Designated Disabled Area	\$356	CVC Bail
	Altering Date on Parking Permit or Receipt	\$100	\$100
	Parking Violation Processing Fee	\$10	\$10
	Improperly Displaying Parking Permit Processing Fee	\$10	\$10
10.80.010.1	Store Front - Unfenced 72 Hrs – 1 st	\$100	\$100
10.80.010.2	Store Front - Unfenced 72 Hrs – 2 nd	\$200	\$200
10.80.010.3	Store Front - Unfenced 72 Hrs – 3 rd	\$500	\$500
10.85.010	Parked in Fire Access	CVC Bail	CVC Bail
12.16.040	Leaking on Street	\$47	\$47
12.16.040.1	Flowing Oil, Mud, Sand, Wtr on St – 1 st	\$100	\$100
12.16.040.2	Flowing Oil, Mud, Sand, Wtr on St – 2 nd	\$200	\$200
12.16.040.3	Flowing Oil, Mud, Sand, Wtr on St – 3 rd	\$500	\$500

12.24.040(e)	Parked on Unpaved Area of City Park	\$47	\$47
12.24.070(a)	Park Closed 9pm-6am	\$47	\$47
15.40.030(c)	Parked for Advertising	\$47	\$47
15.40.030(c)2	Parked for Vehicle Advertising	\$47	\$47
15.40.030(s)	Advert Portable Signs on Vehicle	\$47	\$47
15.40.090(k)1	Portable Sign – 1 st Off	\$100	\$100
15.40.090(k)2	Portable Sign – 2 nd Off	\$200	\$200
15.40.090(k)3	Portable Sign – 3 rd Off	\$500	\$500
17.46.080.1	No Pkg Front/Side Lawn Res -1 st	\$100	\$100
17.46.080.2	No Pkg Front/Side Lawn Res -2 nd	\$200	\$200
17.46.080.3	No Pkg Front/Side Lawn Res -3 rd	\$500	\$500

Westminster Animal Control Fines

WMC 6.16.030 Citation—Issuance.

Any person violating any provision of this title shall be issued a citation by the animal control officer. Such citation may be issued upon information and belief after approval of the chief of police. (Ord. 2553 § 1, 2018; Ord. 2016 § 2, 1985; prior code § 4639)

WMC 6.16.040 Violation—Penalty. Any person violating any of the provisions of this title is guilty of an infraction, unless another penalty is provided for in this title, and shall be so charged.

Any person convicted of an infraction for violation of any provisions of this title shall be punished in accordance with Section 1.12.010, unless other fines are prescribed in this title. (Ord. 2553 § 1, 2018; Ord. 2166 § 2, 1992; Ord. 2016 §

Animal Control Code Violation	Description	Current Fine	Suggested Fine	Comments
6.08.010	Failure to Obtain License 1 st	\$100	No Change	OCCO 4.1.70
6.08.010	Failure to Obtain License 2 nd	\$200	No Change	OCCO 4.1.70
6.08.010	Failure to Obtain License 3 rd	\$500	No Change	OCCO 4.1.70
6.08.030	Impounded Animal Rabies Cert Req 1 st	\$100	No Change	OCCO 4.1.60
6.08.030	Impounded Animal Rabies Cert Req 2 nd	\$200	No Change	OCCO 4.1.60
6.08.030	Impounded Animal Rabies Cert Req 3 rd	\$500	No Change	OCCO 4.1.60
6.12.160	Disturbing the Peace 1 st	\$100	No Change	
6.12.160	Disturbing the Peace 2 nd	\$200	No Change	
6.12.160	Disturbing the Peace 3 rd	\$500	No Change	
6.08.170	Dog Defecation 1 st	\$100	No Change	
6.08.170	Dog Defecation 2 nd	\$200	No Change	
6.08.170	Dog Defecation 3 rd	\$500	No Change	
6.08.180	Barking Dog 1 st	\$100	No Change	OCCO 4.1.59
6.08.180	Barking Dog 2 nd	\$200	No Change	OCCO 4.1.59
6.08.180	Barking Dog 3 rd	\$500	No Change	OCCO 4.1.59
6.10.070	Interfere with Officer 1 st	\$100	No Change	
6.10.070	Interfere with Officer 2 nd	\$200	No Change	
6.10.070	Interfere with Officer 3 rd	\$500	No Change	
6.12.050	More Than Six (6) Animals 1 st	\$100	No Change	SMC8.04.020(B) (3 animals)
6.12.050	More Than Six (6) Animals 2 nd	\$200	No Change	SMC8.04.020(B) (3 animals)
6.12.050	More Than Six (6) Animals 3 rd	\$500	No Change	SMC8.04.020(B) (3 animals)
6.12.100-140	Animal At Large 1 st	\$100	No Change	
6.12.100-140	Animal At Large 2 nd	\$200	No Change	
6.12.100-140	Animal At Large 3 rd	\$500	No Change	
3.50.020	Quarantine: Animal Bite 1 st	\$100	No Change	OCCO 4.1.61 - Not in WMC
3.50.020	Quarantine: Animal Bite 2 nd	\$200	No Change	OCCO 4.1.61 - Not in WMC
3.50.020	Quarantine: Animal Bite 3 rd	\$500	No Change	OCCO 4.1.61 - Not in WMC

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**CITY OF WESTMINSTER
CITY CLERK'S OFFICE**

**CERTIFICATION
OF
RESOLUTION**

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF WESTMINSTER)

I, ASHTON R. AROCHO, MMC City Clerk of the City of Westminster, do hereby certify that the foregoing Resolution No. 5307 was duly passed and adopted by the City Council of the City of Westminster at a regular meeting held on the 25th day of June 2025, with the following vote:

AYES:	COUNCIL MEMBERS:	C. NGUYEN, MANZO, M. NGUYEN
NOES:	COUNCIL MEMBERS:	PHAN WEST
ABSENT:	COUNCIL MEMBERS:	N. NGUYEN
ABSTAIN:	COUNCIL MEMBERS:	NONE



Ashton R. Arocho, MMC
City Clerk

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