

CITY OF WESTMINSTER
RESOLUTION NO. XXXX

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF
THE CITY OF WESTMINSTER, CALIFORNIA, ADOPTING
AND APPROPRIATING THE BUDGET FOR THE 2025-2026
FISCAL YEAR AND AUTHORIZING THE CITY MANAGER
TO INCREASE THE 2024-2025 OPERATING BUDGET

WHEREAS, the City Manager has prepared and submitted to the Mayor and City Council a proposed budget for fiscal year 2025-2026; and

WHEREAS, the Mayor and City Council has at public meetings reviewed and amended the budget as proposed for fiscal year 2025-2026 (Exhibit A).

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council approve and appropriate the 2025-2026 fiscal year budget for the City of Westminster and as presented and amended at the City Council meeting of June 25, 2025.

BE IT FURTHER RESOLVED that the Mayor and City Council, aware that the adopted budget is an operational plan, does hereby authorize:

SECTION 1. The City Manager to make such modifications, corrections, and changes to the adopted budget as are necessary to correct any technical or drafting errors or to otherwise accurately reflect Council intent in adopting the budget.

SECTION 2. The City Manager may transfer appropriations within a single department, and capital projects within a single funding source.

SECTION 3. The City Manager may transfer appropriations between departments and programs in the same fund.

SECTION 4. Except for open year-end 2024-2025 encumbrances, which require budget adjustments for the 2025-2026 year, City Council authorization is required to increase the adopted budget in any fund. Requests to increase the adopted budget shall be submitted to the Mayor and City Council, clearly identified as a request for budget increase, clearly state the amount of increase requested, appropriate funding source as well as the status of available funds.

SECTION 5. The City Manager is authorized to increase 2024-2025 operating budgets as detailed in Exhibit B.

BE IT FURTHER RESOLVED, that the City accepts award of certain grants and “matching fund” contracts that require the City to pay expenses in “advance” of payment from the grant or contract. Acceptance by the City Council of such reimbursable grants or contracts shall provide authority to establish the appropriate budget and to make the

advances necessary to carry out the Council-approved purpose and for those advances to be repaid in accordance with the terms and conditions of the approved grant or contract.

BE IT FURTHER RESOLVED, that routine payment of bills and payroll being critical to the efficient operation of the entire City, the City Manager is authorized to permit temporary cash advances as may be necessary to meet the Council's budgetary intent.

BE IT FURTHER RESOLVED, that all debt service requirements, including all lease, certificates of participation, installment sales and other obligations of the City have been included in the proposed budget.

SECTION 6. The Mayor shall sign as to the passage, approval, and adoption of this Resolution.

SECTION 7. The City Clerk shall certify to the passage and adoption of this resolution and shall affix their signature and City Seal and that same shall be entered into the Book of Resolutions.

PASSED, APPROVED, and ADOPTED this 25th day of June 2025.

CITY OF WESTMINSTER

CHI CHARLIE NGUYEN
MAYOR

ATTEST:

ASHTON R. AROCHO, MMC
CITY CLERK

APPROVED AS TO FORM:

SCOTT PORTER
CITY ATTORNEY

**CITY OF WESTMINSTER
CITY CLERK'S OFFICE**

**CERTIFICATION
OF
RESOLUTION**

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF WESTMINSTER)

I, ASHTON R. AROCHO, MMC, City Clerk of the City of Westminster, do hereby certify that the foregoing Resolution No. XXXX was duly passed and adopted by the City Council of the City of Westminster at a regular meeting held on the 25th day of June 2025, with the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

Ashton R. Arocho
City Clerk

PAGE INTENTIONALLY LEFT BLANK