

**SECOND AMENDMENT TO AGREEMENT WITH DE NOVO PLANNING GROUP TO
PROVIDE PROFESSIONAL PLANNING SERVICES**

THIS SECOND AMENDMENT to the above-referenced agreement is effective June 10th, 2026, by and between De Novo Planning Group, ("Consultant"), and the City of Westminster, a municipal corporation organized and existing under the Constitution and laws of the State of California ("City").

RECITALS

- A. The parties entered into Agreement No. 2020-065 on July 22, 2020 ("Original Agreement") to provide Housing Element and professional planning services to the City. The Original Agreement allowed total compensation to not-to-exceed \$324,970.
- B. The parties entered into a First Amendment to the Original Agreement on January 28th, 2026, to include work on the update to the City's Mixed Use zoning regulations, and to increase the maximum compensation amount by \$58,000 to establish a new not-to-exceed amount of \$382,970.
- C. The parties now wish to enter into a Second Amendment which shall expand the scope of work in the Original Agreement to include work for environmental services, and to increase the maximum compensation amount by \$150,000 to establish a new not-to-exceed amount of \$532,970.

The Parties therefore agree:

- 1. Section VI.A of the Original Agreement is revised to instead state:
"Services Described in Proposal. For the provision of all services rendered under this Agreement in accordance with the scope of services attached hereto as Exhibit "A" and all expenses associated therewith, CITY shall pay CONSULTANT the amounts specified under "Fee Schedule" included in Exhibit A, up to \$532,970.00."
- 2. The scope of work included in Exhibit A is expanded to include any Environmental studies and/ or consultations required for development projects within the mixed-use zone as shown on Exhibit A-2 attached hereto and incorporated herein by reference. Any work which is completed on or after July 1, 2026 shall be charged at the hourly rates shown in Exhibit A-2.
- 3. Except as modified by this Second Amendment, all terms and conditions of the Original Agreement and First Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Second Amendment to the Original Agreement on the dates stated below:

[signatures on next page]

CONSULTANT

Amanda Tropiano, Principal

Date: _____

Signature: _____
By: _____
Title: _____

Date: _____

CITY OF WESTMINSTER

Christine Cordon, City Manager

Date: _____

ATTEST

Sandra Escudero, Interim City Clerk

Date: _____

APPROVED AS TO FORM

Scott Porter, City Attorney

Date: _____

APPROVED AS TO INSURANCE:

Jodie Griner, Risk Manager

Date: _____

DEPARTMENT APPROVAL:

Richard Rojas, Jr.
Community Development Director

Date: _____

EXHIBIT A-2

“SCOPE OF SERVICES & FEE SCHEDULE”

DRAFT