

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-001**

**TITLE: BUILDING PLAN CHECKING**

**CURRENT FEE**

\$50 or 1.55x of UAC Table 3-A, 3-B, 3-C, 3-D

Expedited Plan Checking - 150% of Plan Check Fees

Project valuation is based on the most recently published  
International Code Council Building Valuation Data

**RECOMMENDED FEE**

\$50 or 1.55x of UAC Table 3-A, 3-B, 3-C, 3-D

Expedited Plan Checking - 150% of Plan Check Fees

Project valuation is based on the most recently published  
International Code Council Building Valuation Data

---

**REF #: S-002**

**TITLE: PLANNING BLDG PLAN CHECKING**

**CURRENT FEE**

Tenant Improv - \$160, SFR <500 Sq Ft - \$190, 500+ Sq Ft - \$235  
Admin Entitlement - \$565, PC/CC Entitlement - \$1,210  
Duplex - \$665, ADU - \$740 MFR <500 SF - \$235, 500+ SF - \$450  
Non-Res Additions & New Construct <1,000 SF - \$650  
Ext Design Modif - <2,500 LF - \$370  
Ext Design Modif - 2,500+ LF - \$600  
Stealth Wireless - \$750  
Small Wireless - \$365, Small Wireless Discr - \$500 (Limited)  
Small Charging Station - \$365 Large Charging Station - \$705  
Expedited Plan Check - 150% of Fee

**RECOMMENDED FEE**

TI - \$160 SFR <500 SF - \$755 500+ SF - \$845  
ADU - \$2,075 ADU/SFR Mod - \$2,715 ADU/New SFR - \$3,595  
New SFR - \$2,670 Admin Entitle - \$555 PC/CC Entitle - \$1,205  
Duplex/Triplex - \$3,350 MFR <500 SF - \$1,420 500+ SF - \$450  
Non-Res Add/New Constr <1,000 SF - \$640  
Ext Dsgn Mod - <2,500 LF - \$355 Ext Dsgn Mod - 2,500+ LF - \$580  
Stealth Wireless - \$755 Small Wireless - \$365 Small Wireless Discr - \$500  
Small Charge Stn - \$365 Large Charge Stn - \$715  
Exp. Plan Check - 150% of Fee

---

**REF #: S-003**

**TITLE: CONSTRUCTION INSPECTION**

**CURRENT FEE**

\$50 or 1.55x of UAC Table 3-A, 3-B, 3-C, 3-D  
Plus \$65 permit issuance fee per permit

Project valuation is based on the most recently published  
International Code Council Building Valuation Data

**RECOMMENDED FEE**

\$50 or 1.55x of UAC Table 3-A, 3-B, 3-C, 3-D  
Plus \$65 permit issuance fee per permit

Project valuation is based on the most recently published  
International Code Council Building Valuation Data

---

**REF #: S-003.1**

**TITLE: PLANNING CONSTRUCTION INSPECTION**

**CURRENT FEE**

\$430 - Initial inspection and reinspection  
Subsequent inspections - Fully allocated hourly rates for all personnel

Projects with more than 25 dwelling units or 10,000 square feet of commercial/industrial space - Deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

**RECOMMENDED FEE**

\$435 - Initial inspection and reinspection  
Subsequent inspections - Fully allocated hourly rates for all personnel

Projects with more than 25 dwelling units or 10,000 square feet of commercial/industrial space - Deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-009**

**TITLE: SPECIAL BUILDING INSPECTIONS**

**CURRENT FEE**

\$30 administrative charge plus \$185 per hour for inspection, 2 hour minimum.

**RECOMMENDED FEE**

\$30 administrative charge plus \$200 per hour for inspection, 2 hour minimum.

---

**REF #: S-009.1**

**TITLE: SPECIAL INSPECTOR REGISTRATION**

**CURRENT FEE**

\$90 per Inspector

**RECOMMENDED FEE**

\$90 per Inspector

---

**REF #: S-010**

**TITLE: TEMP CERTIFICATE OF OCCUPANCY**

**CURRENT FEE**

\$1,480 per application

Plus labor and materials bond and completion bond, each equal to the value of the remaining work

Plus Bond Processing Fee

**RECOMMENDED FEE**

\$1,635 per application

Plus labor and materials bond and completion bond, each equal to the value of the remaining work

Plus Bond Processing Fee

---

**REF #: S-010.1**

**TITLE: BOND PROCESSING**

**CURRENT FEE**

\$360 - Bond for Building process  
\$305 - Bond for Planning Process

**RECOMMENDED FEE**

\$365 - Bond for Building process  
\$290 - Bond for Planning Process

---

**REF #: S-010.2**

**TITLE: ZONING & DEV COMPLIANCE BOND**

**CURRENT FEE**

Labor and materials bond and a completion bond, each equal to the value of the remaining work plus Bond Processing Fee

**RECOMMENDED FEE**

Labor and materials bond and a completion bond, each equal to the value of the remaining work plus Bond Processing Fee

---

**REF #: S-011**

**TITLE: CERTIFICATE OF OCCUPANCY**

**CURRENT FEE**

\$285 per application

**RECOMMENDED FEE**

\$300 per application

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-012**

**TITLE: TEMPORARY USE PERMIT**

**CURRENT FEE**

\$175 - Outdoor Sales (25% cost recovery)  
\$1,105 - TUP Requiring Dept Coord  
\$1,395 - TUP Requiring Applicant Meeting  
\$3,475 - TUP More Than 30 Days Duration

**RECOMMENDED FEE**

\$175 - Outdoor Sales (30% cost recovery)  
\$825 - TUP Requiring Dept Coord  
\$1,260 - TUP Requiring Applicant Meeting  
\$2,970 - TUP More Than 30 Days Duration

---

**REF #: S-014**

**TITLE: PRELIMINARY PLAN REVIEW**

**CURRENT FEE**

\$3,535 per application  
(includes 50% subsidy and no credit towards future fees)

**RECOMMENDED FEE**

\$3,535 per application  
(includes 50% subsidy and no credit towards future fees)

Project Governed by Specific Plan - \$20,000 deposit with charges  
at the fully allocated hourly rates for all staff involved plus any  
outside costs.

---

**REF #: S-014.1**

**TITLE: PRELIM PLAN REVIEW-SUBSEQUENT**

**CURRENT FEE**

\$3,000 per application plus any outside costs  
(includes 50% subsidy and no credit towards future fees)

**RECOMMENDED FEE**

This fee should be removed from the fee schedule.

Project Governed by Specific Plan - \$20,000 deposit with charges  
at the fully allocated hourly rates for all staff involved plus any  
outside costs.

---

**REF #: S-015**

**TITLE: TENTATIVE PARCEL MAP REVIEW**

**CURRENT FEE**

Stand Alone - \$6,730 per application  
With Another Application - \$3,180 per application

**RECOMMENDED FEE**

Stand Alone - \$6,305 per application  
With Another Application - \$3,140 per application

Or a deposit determined by staff with charges at the fully allocated  
hourly rates for all staff involved plus any outside costs.

Or a deposit determined by staff with charges including outside  
contract costs plus 25% for staff review.

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with  
charges at the fully allocated hourly rates for all staff involved plus  
any outside costs.

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-016**

**TITLE: TENTATIVE TRACT MAP REVIEW**

**CURRENT FEE**

Stand Alone - \$10,320 per application plus \$125 per lot/unit over 10 lots/units  
With Another Application - \$6,675 per application plus \$80 per lot/unit over 10 lots/units

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

**RECOMMENDED FEE**

Stand Alone - \$9,540 per application plus \$125 per lot/unit over 10 lots/units  
With Another Application - \$6,145 per application plus \$80 per lot/unit over 10 lots/units

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

---

**REF #: S-017**

**TITLE: DEVELOPMENT REVIEW - ADMINISTRATIVE**

**CURRENT FEE**

Stand Alone - \$7,730  
With Other Applications - \$6,920

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

**RECOMMENDED FEE**

Stand Alone - \$6,845 plus \$85 per Multi-Family Unit  
With Other Applications - \$6,095 plus \$85 per Multi-Family Unit

---

**REF #: S-018**

**TITLE: DEVELOPMENT REVIEW - PC**

**CURRENT FEE**

Exempt from CEQA - \$10,115  
Not Exempt from CEQA - \$13,475

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

**RECOMMENDED FEE**

\$11,350 per application plus \$85 per Multi-Family Unit

---

**REF #: S-019**

**TITLE: DEVELOPMENT AGREEMENT REVIEW**

**CURRENT FEE**

\$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

**RECOMMENDED FEE**

\$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs (plus 25% administrative charge).

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-020**

**TITLE: ADMINISTRATIVE USE PERMIT REVIEW**

**CURRENT FEE**

\$5,620 per application plus 30% of the application fee for each additional item after the first item subject to Administrative Use Permit

\$8,270 if public hearing is required

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

**RECOMMENDED FEE**

\$3,470 per application plus 30% of the application fee for each additional item after the first item subject to Administrative Use Permit

---

**REF #: S-020.1**

**TITLE: CONDITIONAL USE PERMIT REVIEW**

**CURRENT FEE**

Standard - \$9,875 per app plus 30% of the app fee for each add'l item after first item subject to CUP  
Complex - \$16,515 per app plus 30% of the app fee for each add'l item after first item subject to CUP  
\$4,490 per app if processed with another app that requires a public hearing plus 30% of the app fee for each add'l item after the first item subject to CUP

Or deposit determined by staff

Project Governed by Specific Plan - \$10,000-\$20,000 deposit

**RECOMMENDED FEE**

Stand Alone - \$7,625 per app plus 30% of the app fee for each add'l item after first item subject to CUP

\$6,085 per app if processed with another app that requires a public hearing plus 30% of the app fee for each add'l item after the first item subject to CUP

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

---

**REF #: S-020.2**

**TITLE: PUBLIC CONVENIENCE OR NECES FINDING**

**CURRENT FEE**

Stand Alone - \$1,375 per application  
With Another Public Hearing - \$780 per application

**RECOMMENDED FEE**

Stand Alone - \$1,190 per application  
With Another Public Hearing - \$1,045 per application

---

**REF #: S-020.3**

**TITLE: SIDEWALK VENDOR PERMIT**

**CURRENT FEE**

\$243 per application

**RECOMMENDED FEE**

\$210 per application

---

**REF #: S-020.4**

**TITLE: FOOD TRUCK PERMIT**

**CURRENT FEE**

\$95 per application

**RECOMMENDED FEE**

\$145 per application

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-021**

**TITLE: VARIANCE REVIEW**

**CURRENT FEE**

\$6,325 per application if processed with another application that requires a public hearing plus 30% of the application fee for each additional item after the first item subject to variance

\$2,495 per administrative adjustment application plus 30% of the application fee for each additional item after the first item subject to CUP

Or deposit determined by staff

Project Governed by Specific Plan - \$10,000-\$20,000 deposit

**RECOMMENDED FEE**

\$5,280 per application if processed with another application that requires a public hearing plus 30% of the application fee for each additional item after the first item subject to variance

\$1,440 per administrative adjustment application plus 30% of the application fee for each additional item after the first item subject to CUP

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

---

**REF #: S-022**

**TITLE: SPECIFIC PLAN REVIEW/AMENDMENT**

**CURRENT FEE**

\$20,000 deposit with charges at the Fully Allocated Hourly Rates for all personnel involved and any outside costs

**RECOMMENDED FEE**

Stand Alone - \$12,720 per application  
With Other Applications - \$10,515 per application

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

---

**REF #: S-023**

**TITLE: ZONING INTERPRETATION REVIEW**

**CURRENT FEE**

\$2,310 per application

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

**RECOMMENDED FEE**

\$935 per application

---

**REF #: S-024**

**TITLE: GENERAL PLAN AMENDMENT REVIEW**

**CURRENT FEE**

Stand Alone - \$10,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs  
With Another Application - \$6,810 per application

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

**RECOMMENDED FEE**

Stand Alone - \$12,720 per application  
With Another Application - \$10,515 per application

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-024.1**

**TITLE: GENERAL PLAN UPDATE**

**CURRENT FEE**

8% of Building Permit fees

**RECOMMENDED FEE**

8% of Building Permit fees

---

**REF #: S-024.2**

**TITLE: TECHNOLOGY/RECORDS MAINT & UPDATE**

**CURRENT FEE**

9% of all building permit fees

**RECOMMENDED FEE**

9% of all building permit fees

---

**REF #: S-025**

**TITLE: ANNEXATION PROCESSING**

**CURRENT FEE**

\$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

**RECOMMENDED FEE**

\$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs (plus 25% administrative charge).

---

**REF #: S-026**

**TITLE: ZONE CHANGE REVIEW**

**CURRENT FEE**

\$9,675 per application

**RECOMMENDED FEE**

\$9,230 per application

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

---

**REF #: S-027**

**TITLE: ZONING TEXT AMENDMENT REVIEW**

**CURRENT FEE**

\$10,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

**RECOMMENDED FEE**

\$10,520 per application

Or a deposit determined by staff with charges including outside contract costs plus 25% for staff review.

---

**REF #: S-028.1**

**TITLE: ENV ASSESS - CATEGOR EXEMPT**

**CURRENT FEE**

\$700 per application

**RECOMMENDED FEE**

This fee should be removed from the fee schedule.

In-Fill Exemption Class 32 - \$7,500 deposit with actual charges at the fully allocated hourly rates for all personnel plus outside costs

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-029**

**TITLE: ENVIRONMENTAL REVIEW**

**CURRENT FEE**

Actual cost of consultant plus 25% for City staff time

If the work is performed by City Staff - \$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs

**RECOMMENDED FEE**

Deposit determined by staff with charges including outside contract costs plus 25% for staff review.

---

**REF #: S-030**

**TITLE: CONDO CONVERSION REVIEW**

**CURRENT FEE**

\$8,950 per application

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

**RECOMMENDED FEE**

\$8,135 per application

---

**REF #: S-031**

**TITLE: DENSITY BONUS AGREEMENT**

**CURRENT FEE**

\$5,705 per application plus City Attorney costs

Project Governed by Specific Plan - \$10,000-\$20,000 deposit with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

**RECOMMENDED FEE**

\$3,540 per application plus City Attorney costs

---

**REF #: S-031.1**

**TITLE: LARGE FAMILY DAY CARE PERMIT**

**CURRENT FEE**

\$3,050 per permit

**RECOMMENDED FEE**

\$465 per permit

---

**REF #: S-032**

**TITLE: COMPREHENSIVE DEVELOPMENT PLAN**

**CURRENT FEE**

\$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

**RECOMMENDED FEE**

\$20,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs



**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-033**

**TITLE: COMPREHENSIVE PLAN MODIFICATION**

**CURRENT FEE**

Minor - \$2,825 per application  
Major - \$10,000 deposit with charges at the fully allocated hourly rates plus any outside costs

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs

**RECOMMENDED FEE**

Minor - \$2,490 per application  
Major - \$10,000 deposit with charges at the fully allocated hourly rates plus any outside costs

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs

---

**REF #: S-034**

**TITLE: ZONING CLEARANCE**

**CURRENT FEE**

MFR <500 SF - \$2,030 500+ SF - \$2,415  
Non-Resid Additions & New Construction <1,000 SF - \$2,950  
SFR <500 SF - \$1,280, 500+ SF - \$1,365  
1 New SFR - \$2,055, 2 New Resid - \$2,925  
SFR Mod <200 SF - \$960, Access. Dwelling Unit - \$2,285  
ADU/SFR Modif - \$3,065 ADU/New SFR - \$4,160  
Ext Design Modif <2,500 LF - \$1,700  
Ext Design Modif 2,500+ LF - \$2,360  
Wireless Facility - \$1,955, FCC Exempt Wireless - \$1,615  
Parking/Landscape - \$1,195 SFR Front Yard Landscape - \$575

**RECOMMENDED FEE**

MFR 500+ SF - \$1,970  
Non-Resid Additions & New Construction <1,000 SF - \$1,925  
Ext Design Modif <2,500 LF - \$1,320  
Ext Design Modif 2,500+ LF - \$1,840  
Wireless Facility - \$1,580  
FCC Exempt Wireless - \$1,060  
Parking/Landscape - \$825  
SFR Front Yard Landscape - \$525

---

**REF #: S-035**

**TITLE: PLANNING SIGN REVIEW AND INSPECTION**

**CURRENT FEE**

New Sign Program - \$1,895 per application  
New Sign Within a Sign Program - \$960 per permit  
New Sign Without a Sign Program - \$875 per permit  
New Sign Face - \$760 per permit  
Freestanding Sign setback 3 to 10 feet - \$1,865 per permit  
Amended Sign Program - \$1,440 per permit  
Large Advertising requiring PC Review - \$4,725  
Special Advertising Permit - \$5,585

**RECOMMENDED FEE**

New Sign Program - \$1,615 per application  
New Sign Within a Sign Program - \$175 per permit  
New Sign Without a Sign Program - \$230 per permit  
New Sign Face - \$490 per permit  
Freestanding Sign setback 3 to 10 feet - \$350 per permit  
Amended Sign Program - \$1,165 per permit  
Large Advertising requiring PC Review - \$3,980  
Special Advertising Permit - \$4,850

---

**REF #: S-035.1**

**TITLE: TEMPORARY SIGN PERMIT**

**CURRENT FEE**

\$365 per application

**RECOMMENDED FEE**

\$85 per application

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-035.2**

**TITLE: REMOVAL OF ILLEGAL SIGN**

**CURRENT FEE**

\$210 for first sign plus \$24 for each additional sign

**RECOMMENDED FEE**

\$225 for first sign plus \$25 for each additional sign

---

**REF #: S-036**

**TITLE: DEVELOPMENT TIME EXTENSION REVIEW**

**CURRENT FEE**

\$850 - Planning Commission review  
\$590 - Staff review

**RECOMMENDED FEE**

\$1,170 - Planning Commission review  
\$505 - Staff review

---

**REF #: S-036.1**

**TITLE: CODE ENFORCE INITIATED PLANNING APP**

**CURRENT FEE**

Charge double the standard Planning application fees with a maximum of \$20,000

**RECOMMENDED FEE**

Charge double the standard Planning application fees with a maximum of \$20,000

---

**REF #: S-037**

**TITLE: CODE ENFORCEMENT SERVICES**

**CURRENT FEE**

\$80 per visit after the first two visits

**RECOMMENDED FEE**

\$125 per visit after the first two visits

---

**REF #: S-037.1**

**TITLE: CODE ENFORCEMENT SPECIAL INSP**

**CURRENT FEE**

\$30 administrative charge plus \$190 per hour for inspection, 2 hour minimum

**RECOMMENDED FEE**

\$35 administrative charge plus \$150 per hour for inspection, 2 hour minimum

---

**REF #: S-037.2**

**TITLE: CELL SITE ANNUAL INSPECTION**

**CURRENT FEE**

\$60 per cell site per year plus \$240 if there are any violations

**RECOMMENDED FEE**

\$65 per cell site per year plus \$250 if there are any violations

**City of Westminster  
FEE COMPARISON REPORT  
FY 2025-2026**

---

**REF #: S-037.3**

**TITLE: FIREWORKS STAND REVIEW/INSPECTION**

**CURRENT FEE**

\$1,230 per stand

**RECOMMENDED FEE**

\$1,150 per stand

---

**REF #: S-038**

**TITLE: PROC OF APPEAL/REHEARING TO COUNCIL**

**CURRENT FEE**

Resident Appeal - \$1,850 per appeal if the appellant is a resident (50% Cost Recovery)  
Other Appeals - \$3,695 per appeal (100% Cost Recovery)

**RECOMMENDED FEE**

Resident Appeal - \$1,875 per appeal if the appellant is a resident (50% Cost Recovery)  
Other Appeals - \$3,750 per appeal (100% Cost Recovery)

Actual noticing costs to be borne by the applicant.

---

**REF #: S-039**

**TITLE: PROCESSING OF APPEAL TO PLAN. COMM.**

**CURRENT FEE**

\$2,955 per application

**RECOMMENDED FEE**

\$3,175 per application

Actual noticing costs to be borne by the applicant.

---

**REF #: S-042**

**TITLE: LANDSCAPE PLAN CHECK/INSPECTION**

**CURRENT FEE**

Commercial 0-2 Acre - \$2,440  
Commercial 2-5 Acre - \$3,490  
Commercial 5-10 Acre - \$5,015  
Multi-Family 2-19 Units - \$2,580  
Multi-Family 20-40 Units - \$3,985  
Multi-Family Each Addl - \$200  
Single Family Residential or Accessory Dwelling Unit - \$1,055  
Complex development projects and commercial projects greater than 10 acres will be charged a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

**RECOMMENDED FEE**

Single Family Residential or Accessory Dwelling Unit:  
New Residence - \$790  
Existing Residence - \$250  
Other - Deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

---

**REF #: S-042.1**

**TITLE: BACKFLOW DEVICE PLAN CHECK/INSP**

**CURRENT FEE**

\$170 per new device

**RECOMMENDED FEE**

\$545 per new device

**City of Westminster  
FEE COMPARISON REPORT  
FY 2025-2026**

---

**REF #: S-045**

**TITLE: CHANGE OF OCCUPANCY REVIEW/INSPECT**

**CURRENT FEE**

\$1,405 per application

**RECOMMENDED FEE**

\$810 per application

---

**REF #: S-046**

**TITLE: ZONING SITE ANALYSIS LETTER**

**CURRENT FEE**

\$1,385 per letter

**RECOMMENDED FEE**

\$1,395 per letter

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

Or a deposit determined by staff with charges at the fully allocated hourly rates for all staff involved plus any outside costs.

---

**REF #: S-046.1**

**TITLE: ZONING VERIF/COMPLIANCE LETTER**

**CURRENT FEE**

\$450 per letter

**RECOMMENDED FEE**

\$465 per letter

---

**REF #: S-047**

**TITLE: LEGAL NONCONFORM USE EXPANSION REV**

**CURRENT FEE**

\$2,160 per application

**RECOMMENDED FEE**

\$1,695 per application

---

**REF #: S-048**

**TITLE: CC&R REVIEW**

**CURRENT FEE**

\$1,930 per application plus \$2,500 deposit for actual City Attorney costs

**RECOMMENDED FEE**

\$1,430 per application plus \$2,500 deposit for actual City Attorney costs

---

**REF #: S-049**

**TITLE: MINOR PERMIT AMENDMENT**

**CURRENT FEE**

\$1,310 - Administrative review  
\$1,950 - Planning Commission required review

**RECOMMENDED FEE**

\$1,060 - Administrative review  
\$2,265 - Planning Commission required review

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-050**

**TITLE: MOBILE HOME PARK CONVERSION REVIEW**

**CURRENT FEE**

\$50,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

**RECOMMENDED FEE**

\$50,000 deposit with actual charges at the fully allocated hourly rates for all personnel plus any outside costs

---

**REF #: S-053**

**TITLE: PUBLIC HEARING CONTINUANCE**

**CURRENT FEE**

\$935 - Without New Mailing  
\$935 plus mailing costs - With New Mailing

**RECOMMENDED FEE**

\$705 - Without New Mailing  
\$790 plus mailing costs - With New Mailing

---

**REF #: S-054**

**TITLE: FINAL PARCEL MAP CHECK**

**CURRENT FEE**

\$3,490 per map

**RECOMMENDED FEE**

\$3,810 per map

---

**REF #: S-055**

**TITLE: FINAL TRACT MAP CHECK**

**CURRENT FEE**

\$4,410 per application plus \$60 per parcel over 4 parcels

**RECOMMENDED FEE**

\$3,810 per application plus \$230 per parcel over 4 parcels

---

**REF #: S-056**

**TITLE: ENGINEERING PLAN CHECK/INSPECTION**

**CURRENT FEE**

Grading:  
<10,000 Sq Ft - \$0.35 per Sq Ft  
10,000 Sq Ft-1 Acre - \$0.49 per Sq Ft  
1-5 Acres - \$0.47 per Sq Ft  
5-10 Acres - \$0.25 per Sq Ft  
>10 Acres - \$0.14 per Sq Ft  
Off-Site Public Improvements Plan Check Fee - 45% of grading plan check and inspection fee. (charged if not included on the grading plan)  
On-Site Improvements - included in the Grading Plan Check & Inspection Fee. On-Site Util. Insp. is charged at the same rate as Off-Site Util. Insp.

**RECOMMENDED FEE**

Grading:  
<10,000 Sq Ft - \$0.35 per Sq Ft  
10,000 Sq Ft-1 Acre - \$0.49 per Sq Ft  
1-5 Acres - \$0.47 per Sq Ft  
5-10 Acres - \$0.25 per Sq Ft  
>10 Acres - \$0.14 per Sq Ft  
Off-Site Public Improvements Plan Check Fee - 45% of grading plan check and inspection fee. (charged if not included on the grading plan)  
On-Site Improvements - included in the Grading Plan Check & Inspection Fee. On-Site Util. Insp. is charged at the same rate as Off-Site Util. Insp.

**City of Westminster  
FEE COMPARISON REPORT  
FY 2025-2026**

---

**REF #: S-056.2**

**TITLE: SITE REMEDIATION SERVICE**

**CURRENT FEE**

\$1,795 per site

**RECOMMENDED FEE**

\$2,060 per site

---

**REF #: S-056.5**

**TITLE: WATER QUALITY MANAGEMENT PLAN**

**CURRENT FEE**

Non-Priority - \$460 per application

Priority:

Conceptual WQMP - \$1,440 per application

Final Project WQMP - \$1,210 per application

**RECOMMENDED FEE**

Non-Priority - \$515 per application

Priority:

Conceptual WQMP - 50% of the Water Quality Management Project

Final Project WQMP - \$2,575 per application

---

**REF #: S-056.6**

**TITLE: POST-CONSTRUCTION WQMP INSPECTION**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$515 per plan

---

**REF #: S-057**

**TITLE: VACATION OF STREET/R-O-W EASEMENT**

**CURRENT FEE**

\$8,680 per application or deposit as determined by staff

**RECOMMENDED FEE**

\$9,150 per application or deposit as determined by staff

---

**REF #: S-058**

**TITLE: PLAN REVISION CHECKING**

**CURRENT FEE**

Fully Allocated Hourly Rate for all staff involved

**RECOMMENDED FEE**

Fully Allocated Hourly Rate for all staff involved

---

**REF #: S-059**

**TITLE: LOT LINE ADJUSTMENT REVIEW**

**CURRENT FEE**

\$3,175 per application

**RECOMMENDED FEE**

\$3,120 per application

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-060**

**TITLE: "HOLD AS ONE" AGREEMENT REVIEW**

**CURRENT FEE**

\$1,790 per application

**RECOMMENDED FEE**

\$1,900 per application

---

**REF #: S-061**

**TITLE: COMPLIANCE REVIEW/CERT. OF COMPL.**

**CURRENT FEE**

\$1,825 per application

**RECOMMENDED FEE**

\$1,825 per application

---

**REF #: S-062**

**TITLE: ENCROACHMENT REVIEW/INSPECTION**

**CURRENT FEE**

\$80 permit issuance plus:  
\$0.85 per Sq Ft - S/W, Driveways, Cross Gutters, Trenching,  
Pavement  
\$1.75 per Linear Ft - Curb/Gutter, Storm Drain, Boring  
\$2.70 per Linear Ft - Water Lines  
Public Util 100+ Ft - \$345/permit + above fees  
Public Util <100 Ft - \$830 annual fee + \$300/permit  
Repair or Replace by City crews - Actual T&M  
Encroach 1/2+ mile - Deposit with Actual T&M  
Pool - \$110 Commercial Bin - \$110 Extension/Renew - \$110  
Other - Deposit with Actual Costs

**RECOMMENDED FEE**

\$80 permit issuance plus:  
\$0.85 per SF - S/W, Driveways, Cross Gutters, Trenching,  
Pavement  
\$1.75 per Lin Ft - Curb/Gutter, Storm Drain, Boring  
\$2.70 per Lin Ft - Water Lines  
Public Util 100+ Ft - \$345/permit + above fees  
Public Util <100 Ft - \$830 annual fee + \$300/permit  
Repair or Replace by City crews - Actual T&M  
Encroach 1/2+ mile - Deposit with Actual T&M  
Pool - \$85 Comm. Bin - \$85 Extension/Renew - \$85  
Water Meter - \$365 Other - Deposit with Actual Costs

---

**REF #: S-062.1**

**TITLE: WELL CAPPING PERMIT**

**CURRENT FEE**

\$1,260 per permit

**RECOMMENDED FEE**

\$1,210 per permit

---

**REF #: S-062.2**

**TITLE: MONITORING WELL INSPECTION**

**CURRENT FEE**

\$1,250 per permit plus \$5,000 cash bond

**RECOMMENDED FEE**

\$1,155 per permit plus \$5,000 cash bond

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

<b>REF #: S-062.4</b>		<b>TITLE: TRANSPORTATION PERMIT</b>	
<b><u>CURRENT FEE</u></b>		<b><u>RECOMMENDED FEE</u></b>	
\$16 - Daily Permit \$90 - Annual Permit		\$16 - Daily Permit \$90 - Annual Permit	
Fees are set by the State		Fees are set by the State	
<b>REF #: S-062.5</b>		<b>TITLE: TRAFFIC CONTROL PLAN CHK FOR ENCRCH</b>	
<b><u>CURRENT FEE</u></b>		<b><u>RECOMMENDED FEE</u></b>	
First Sheet - \$110 Each Additional Sheet - \$55		First Sheet - \$120 Each Additional Sheet - \$60	
<b>REF #: S-062.6</b>		<b>TITLE: TRAFFIC CONTROL DEVICE PLACEMENT</b>	
<b><u>CURRENT FEE</u></b>		<b><u>RECOMMENDED FEE</u></b>	
First Day - \$250 Each Additional Day - \$125		First Day - \$185 Each Additional Day - \$90	
<b>REF #: S-062.7</b>		<b>TITLE: CONTRACT SERVICE ADMIN./REVIEW</b>	
<b><u>CURRENT FEE</u></b>		<b><u>RECOMMENDED FEE</u></b>	
18% of the contract amount		18% of the contract amount	
<b>REF #: S-063</b>		<b>TITLE: WATER FLOW TEST</b>	
<b><u>CURRENT FEE</u></b>		<b><u>RECOMMENDED FEE</u></b>	
\$230 per test  Plus encroachment permit issuance fees		\$230 per test  Plus encroachment permit issuance fees	
<b>REF #: S-064</b>		<b>TITLE: NEW BUSINESS REVIEW/ENFORCEMENT</b>	
<b><u>CURRENT FEE</u></b>		<b><u>RECOMMENDED FEE</u></b>	
\$190 per application  \$50 per application - Bingo business (limited by State law)  Temporary Event Licensing - \$30 per application		\$145 per application  \$50 per application - Bingo business (limited by State law)  Temporary Event Licensing - \$30 per application	



**City of Westminster  
FEE COMPARISON REPORT  
FY 2025-2026**

---

**REF #: S-064.1**

**TITLE: EXISTING BUSINESS REVIEW/INSPECTION**

**CURRENT FEE**

\$82 per business

**RECOMMENDED FEE**

\$60 per business

---

**REF #: S-065**

**TITLE: WIRELESS TELECOM PERMIT**

**CURRENT FEE**

Ministerial - \$435  
Discretionary Administrative - \$500 (limited by State law)  
Master Small Cell - Fully Allocated Hourly Rate for staff and limited to \$500 for the first 5 sites and \$100 for each additional  
Major Wireless - \$3,000 deposit

**RECOMMENDED FEE**

Ministerial - \$500  
Discretionary Administrative - \$500 (limited by State law)  
Master Small Cell - Fully Allocated Hourly Rate for staff and limited to \$500 for the first 5 sites and \$100 for each additional  
Major Wireless - \$3,000 deposit

---

**REF #: S-066**

**TITLE: SPECIAL BUSINESS REGULATION**

**CURRENT FEE**

New - \$290 per application  
Renewal - \$125 per renewal

**RECOMMENDED FEE**

New - \$260 per application  
Renewal - \$140 per renewal

---

**REF #: S-066.1**

**TITLE: BOND REDUCTION**

**CURRENT FEE**

\$350 per request

**RECOMMENDED FEE**

\$400 per request

---

**REF #: S-066.4**

**TITLE: EXCESSIVE PLAN CHECK**

**CURRENT FEE**

Minimum 1 hour of staff at Fully Allocated Hourly Rate

**RECOMMENDED FEE**

Minimum 1 hour of staff at Fully Allocated Hourly Rate

---

**REF #: S-066.5**

**TITLE: EV CHARGING**

**CURRENT FEE**

Level 2 - \$0.34 /kW  
Level 3 - \$0.40/kW

**RECOMMENDED FEE**

Level 2 - \$0.34 /kW  
Level 3 - \$0.40/kW

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-071**

**TITLE: ALARM PERMIT FEE**

**CURRENT FEE**

Business - \$35 per permit annually  
Residential - \$35 per permit every three years

**RECOMMENDED FEE**

Business - \$40 per permit annually  
Residential - \$40 per permit every three years

---

**REF #: S-073**

**TITLE: RECORDS CHECK/CLEARANCE LETTER**

**CURRENT FEE**

\$55 per letter

**RECOMMENDED FEE**

\$105 per letter

---

**REF #: S-076**

**TITLE: VEHICLE EQUIPMENT INSPECTION**

**CURRENT FEE**

\$25 per inspection

**RECOMMENDED FEE**

\$30 per inspection

---

**REF #: S-079**

**TITLE: FIREARM PROCESSING/STORAGE**

**CURRENT FEE**

\$275 per weapon

**RECOMMENDED FEE**

\$300 per weapon

---

**REF #: S-080**

**TITLE: GARAGE SALE PERMIT**

**CURRENT FEE**

\$10 per individual permit  
\$20 per block permit for up to ten addresses

**RECOMMENDED FEE**

\$10 per individual permit  
\$20 per block permit for up to ten addresses

---

**REF #: S-082**

**TITLE: POLICE REPORT COPY SERVICE**

**CURRENT FEE**

\$0.30 per page (No charge if less than \$1)

**RECOMMENDED FEE**

\$0.30 per page (No charge if less than \$1)

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-083**

**TITLE: POLICE DATA AND RECORDS**

**CURRENT FEE**

Where allowable, charge the fully allocated hourly rates for all personnel involved plus any outside costs

**RECOMMENDED FEE**

Where allowable, charge the fully allocated hourly rates for all personnel involved plus any outside costs

---

**REF #: S-084**

**TITLE: DUI EMERGENCY RESPONSE**

**CURRENT FEE**

Actuals costs incurred up to \$12,000 per response for all responding personnel

**RECOMMENDED FEE**

Actuals costs incurred up to \$12,000 per response for all responding personnel

---

**REF #: S-085**

**TITLE: VEHICLE/PROPERTY RELEASE PROCESSING**

**CURRENT FEE**

\$375 - Vehicle impound  
\$305 - Vehicle storage/property release

**RECOMMENDED FEE**

\$385 - Vehicle impound  
\$360 - Vehicle storage/property release

---

**REF #: S-086**

**TITLE: POLICE DEVELOPMENT REVIEW**

**CURRENT FEE**

First Review - \$350 per application

Additional Review - Deposit determined by staff with charges at actual contract costs plus 18%

**RECOMMENDED FEE**

First Review - \$350 per application

Additional Review - Deposit determined by staff with charges at actual contract costs plus 18%

---

**REF #: S-088**

**TITLE: ANIMAL CONTROL**

**CURRENT FEE**

Orange County Animal Care fees and rates

**RECOMMENDED FEE**

Orange County Animal Care fees and rates

---

**REF #: S-089**

**TITLE: PET SHOP PERMIT**

**CURRENT FEE**

New - \$130 per application plus \$35 per dog/cat  
Annual Renewal - \$65 per application plus \$35 per dog/cat

**RECOMMENDED FEE**

New - \$145 per application plus \$35 per dog/cat  
Annual Renewal - \$70 per application plus \$35 per dog/cat

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-090**

**TITLE: ANIMAL GROOMING PERMIT**

**CURRENT FEE**

New - \$155 per application  
Annual Renewal - \$65 per application  
Mobile Van - \$35 per van

**RECOMMENDED FEE**

New - \$170 per application  
Annual Renewal - \$70 per application  
Mobile Van - \$35 per van

---

**REF #: S-091**

**TITLE: EXOTIC ANIMAL PERMIT**

**CURRENT FEE**

New - \$285 per application  
Annual Renewal - \$65 per application

**RECOMMENDED FEE**

New - \$315 per application  
Annual Renewal - \$70 per application

---

**REF #: S-092**

**TITLE: TEMPORARY ANIMAL MAINTENANCE PERMIT**

**CURRENT FEE**

Circus:  
1-10 animals - \$220 plus \$65 per additional day in the City  
11-25 animals - \$420 plus \$130 per additional day in the City  
26+ animals - \$615 plus \$395 per additional day in the City  
Petting Zoo - \$285 per application

**RECOMMENDED FEE**

Circus:  
1-10 animals - \$245 plus \$70 per additional day in the City  
11-25 animals - \$460 plus \$145 per additional day in the City  
26+ animals - \$675 plus \$215 per additional day in the City  
Petting Zoo - \$315 per application

---

**REF #: S-093**

**TITLE: ANIMAL MAINTENANCE PERMIT**

**CURRENT FEE**

New - \$285 per application  
Annual Renewal - \$100 per application

**RECOMMENDED FEE**

New - \$315 per application  
Annual Renewal - \$110 per application

---

**REF #: S-094**

**TITLE: ANIMAL IN-HOME QUARANTINE**

**CURRENT FEE**

\$155 per animal

**RECOMMENDED FEE**

\$170 per animal

---

**REF #: S-094.1**

**TITLE: ANIMAL SHELTER QUARANTINE**

**CURRENT FEE**

\$155 per animal

**RECOMMENDED FEE**

\$170 per animal

**City of Westminster  
FEE COMPARISON REPORT  
FY 2025-2026**

---

**REF #: S-095**

**TITLE: VICIOUS DOG HEARING**

**CURRENT FEE**

\$1,120 per hearing plus actual cost of City Attorney

**RECOMMENDED FEE**

\$1,220 per hearing plus actual cost of City Attorney

---

**REF #: S-103**

**TITLE: VACANT LOT CLEARING SERVICE**

**CURRENT FEE**

Contractor's bill to City + 25% overhead

**RECOMMENDED FEE**

Contractor's bill to City + 25% overhead

---

**REF #: S-110**

**TITLE: SPORTS PROGRAMS**

**CURRENT FEE**

120% of Direct Costs

**RECOMMENDED FEE**

100% of Direct Costs

---

**REF #: S-118**

**TITLE: CONTRACT RECREATION CLASSES**

**CURRENT FEE**

105% of Direct Costs

**RECOMMENDED FEE**

100% of Direct Costs

---

**REF #: S-122**

**TITLE: SPECIAL EVENT PERMIT**

**CURRENT FEE**

\$100 per event

**RECOMMENDED FEE**

\$100 per event

---

**REF #: S-123**

**TITLE: METER INSTALLATION SERVICE**

**CURRENT FEE**

1" - \$6,185  
2" - \$6,970  
3" - \$14,435  
4" - \$15,190  
6" - \$17,675

**RECOMMENDED FEE**

1" - \$9,565  
2" - \$10,350  
3" - \$15,430  
4" - \$16,185  
6" - \$18,670

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-123.1**

**TITLE: METER TESTING SERVICE**

**CURRENT FEE**

No Charge if meter is running fast  
\$230 per request otherwise

**RECOMMENDED FEE**

No Charge if meter is running fast  
\$365 per request otherwise

---

**REF #: S-124**

**TITLE: HYDRANT METER RENTAL SERVICE**

**CURRENT FEE**

\$170 per account plus \$1,000 deposit  
\$115 per move if hydrant needs to be moved

**RECOMMENDED FEE**

\$200 per account plus \$1,000 deposit  
\$145 per move if hydrant needs to be moved

---

**REF #: S-124.1**

**TITLE: FIRE SERVICE INSTALLATION INSPECT.**

**CURRENT FEE**

4" - \$12,725  
6" - \$12,890  
8" - \$13,380

Plus Asphalt/Concrete Repair fee (S-124.5)

**RECOMMENDED FEE**

The installation service is no longer provided by City Staff.

Inspection - \$365 per inspection (Charge the fully allocated hourly rates for all time involved beyond two hours.)

---

**REF #: S-124.2**

**TITLE: WATER SERVICE ABANDONMENT**

**CURRENT FEE**

\$3,710 per abandonment

Plus Asphalt/Concrete Repair fee (S-124.5)

**RECOMMENDED FEE**

\$6,510 per abandonment

Plus Asphalt/Concrete Repair fee (S-124.5)

---

**REF #: S-124.3**

**TITLE: FIRE HYDRANT/WATER VALVE ABAN INSP**

**CURRENT FEE**

\$4,730 per abandonment

Plus Asphalt/Concrete Repair fee (S-124.5)

**RECOMMENDED FEE**

The installation service is no longer provided by City Staff.

Inspection - \$365 per inspection (Charge the fully allocated hourly rates for all time involved beyond two hours.)

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-124.4**

**TITLE: FIRE HYDRANT INSTALLATION INSPECT.**

**CURRENT FEE**

Charge the fully allocated hourly rates for all personnel involved plus any materials, supplies, and outside costs.

**RECOMMENDED FEE**

The installation service is no longer provided by City Staff.

Inspection - \$365 per inspection (Charge the fully allocated hourly rates for all time involved beyond two hours.)

---

**REF #: S-124.5**

**TITLE: ASPHALT/CONCRETE REPAIR**

**CURRENT FEE**

Asphalt - \$450 per repair  
Concrete - \$2,340 per repair  
Moratorium Street - \$3,415 per repair

**RECOMMENDED FEE**

Asphalt - \$1,855 per repair  
Concrete - \$2,670 per repair  
Moratorium Street - \$3,595 per repair

---

**REF #: S-125**

**TITLE: WATER TURN ON AND OFF SERVICE**

**CURRENT FEE**

\$ 10 - Delinquent Notice  
\$ 15 - Door Hanger/Tag  
\$135 - Lock-off/turn-on for non-payment  
\$ 25 - for each account opened after being closed with an additional \$15 charge for same day service

No charge for voluntary request to temporarily shut off water

**RECOMMENDED FEE**

\$ 10 - Delinquent Notice  
\$ 15 - Door Hanger/Tag  
\$135 - Lock-off/turn-on for non-payment  
\$ 25 - for each account opened after being closed with an additional \$15 charge for same day service

No charge for voluntary request to temporarily shut off water

---

**REF #: S-128**

**TITLE: NEW WATER ACCOUNT SETUP**

**CURRENT FEE**

Name Change for Family/Landlord/Roommate - \$20 per account  
All Others - \$75 per account plus \$15 for service the same day

**RECOMMENDED FEE**

Name Change for Family/Landlord/Roommate - \$20 per account  
All Others - \$80 per account plus \$15 for service the same day

---

**REF #: S-130**

**TITLE: SEWAGE/HAZ MAT SPILL RESPONSE**

**CURRENT FEE**

Charge the Fully Allocated Hourly Rates for all responding personnel, plus any outside costs, materials, and equipment

**RECOMMENDED FEE**

Charge the Fully Allocated Hourly Rates for all responding personnel, plus any outside costs, materials, and equipment

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-135**

**TITLE: MEMORIAL/PARKWAY TREE PLANTING**

**CURRENT FEE**

\$320 per 15 gallon tree  
Actual time and materials for larger trees

**RECOMMENDED FEE**

\$420 per 15 gallon tree  
Actual time and materials for larger trees

---

**REF #: S-137.1**

**TITLE: BANNER INSTALLATION**

**CURRENT FEE**

\$310 per request

**RECOMMENDED FEE**

\$310 per request

---

**REF #: S-137.2**

**TITLE: STREETLIGHT POLE BANNER PROCESS**

**CURRENT FEE**

\$200 per request plus \$1,000 deposit

**RECOMMENDED FEE**

\$385 per request plus \$1,000 deposit

---

**REF #: S-138**

**TITLE: RETURNED CHECK PROCESSING**

**CURRENT FEE**

\$55 per NSF check

**RECOMMENDED FEE**

\$55 per NSF check

---

**REF #: S-138.1**

**TITLE: CREDIT CARD PROCESSING**

**CURRENT FEE**

3% of the amount charged over \$500

**RECOMMENDED FEE**

3% of the amount charged over \$500

---

**REF #: S-139**

**TITLE: COPY - PRINTED**

**CURRENT FEE**

\$0.30 per page - photocopying (letter and legal size) (No charge if less than \$1)  
\$0.10 per page - FPPC copies (No charge if less than \$1)  
\$0.50 per page - large documents (No charge if less than \$1)  
\$1.00 per page - special maps  
\$2.50 per page - maps scale 800 (24 X 36 or smaller)  
\$5 per page - maps scale 600 (larger than 24 X 36)

**RECOMMENDED FEE**

\$0.30 per page - photocopying (letter and legal size) (No charge if less than \$1)  
\$0.10 per page - FPPC copies (No charge if less than \$1)  
\$0.50 per page - large documents (No charge if less than \$1)  
\$1.00 per page - special maps  
\$2.50 per page - maps scale 800 (24 X 36 or smaller)  
\$5 per page - maps scale 600 (larger than 24 X 36)



**City of Westminster  
FEE COMPARISON REPORT  
FY 2025-2026**

---

**REF #: S-141**

**TITLE: RECORDS REQUEST**

**CURRENT FEE**

\$5.00 per request - Retrieval of FPPC filings 5 or more years old

Where allowable, fully allocated hourly rates for all personnel involved plus any outside costs

**RECOMMENDED FEE**

\$5.00 per request - Retrieval of FPPC filings 5 or more years old

Where allowable, fully allocated hourly rates for all personnel involved plus any outside costs

---

**REF #: S-142**

**TITLE: COPY - DIGITAL**

**CURRENT FEE**

\$12 per device

**RECOMMENDED FEE**

\$12 per device

---

**REF #: S-143**

**TITLE: CANDIDATE PROCESSING**

**CURRENT FEE**

\$25 per application

Fee is set by State Law

**RECOMMENDED FEE**

\$25 per application

Fee is set by State Law

---

**REF #: S-143.1**

**TITLE: LOCAL INITIATIVE**

**CURRENT FEE**

\$200 per initiative

Fee is limited by state law

**RECOMMENDED FEE**

\$200 per initiative

Fee is limited by state law

---

**REF #: S-143.2**

**TITLE: PROOF OF LIFE CERTIFICATION**

**CURRENT FEE**

\$50 per certification

**RECOMMENDED FEE**

This fee should be removed from the fee schedule

---

**REF #: S-145**

**TITLE: DOCUMENT CERTIFICATION**

**CURRENT FEE**

\$35 per certificate

**RECOMMENDED FEE**

\$35 per certificate

**City of Westminster**  
**FEE COMPARISON REPORT**  
**FY 2025-2026**

---

**REF #: S-146**

**TITLE: FILMING PERMIT**

**CURRENT FEE**

Permit Application - \$195  
Student Permit Application - No Charge  
Location fees:  
Motion - private property - \$200/day  
Still - private property - \$100/day  
Motion - city property - \$400/day  
Still - city property - \$200/day

Charge actual time if street closures, special effects, location modifications, or unusual use are needed

**RECOMMENDED FEE**

Permit Application - \$195  
Student Permit Application - No Charge  
Location fees:  
Motion - private property - \$200/day  
Still - private property - \$100/day  
Motion - city property - \$400/day  
Still - city property - \$200/day

Charge actual time if street closures, special effects, location modifications, or unusual use are needed

---

**REF #: S-147**

**TITLE: BUILDING & PARK RENTALS**

**CURRENT FEE**

Adult Ballfield: Resident \$10/hr, \$20/hr with lights. Non-Resident \$15/hr, \$25/hr with lights  
Youth Ballfield: Resident \$5/hr, \$10/hr with lights. Non-Resident \$10/hr, \$15/hr with lights  
Allocated Group: No charge, \$10/hr with lights  
Youth Tournament Use: \$100/field plus \$200 deposit  
Electrical use: \$50  
Bathroom use: \$50

**RECOMMENDED FEE**

Adult Ballfield: Resident \$10/hr, \$20/hr with lights. Non-Resident \$15/hr, \$25/hr with lights  
Youth Ballfield: Resident \$5/hr, \$10/hr with lights. Non-Resident \$10/hr, \$15/hr with lights  
Allocated Group: No charge, \$10/hr with lights  
Youth Tournament Use: \$100/field plus \$200 deposit  
Electrical use: \$50  
Bathroom use: \$50

---

**REF #: S-147.1**

**TITLE: SIGLER PARK SPLASH PAD RENTAL**

**CURRENT FEE**

\$180 - Resident  
\$200 - Non Resident

**RECOMMENDED FEE**

\$180 - Resident  
\$200 - Non Resident

---

**REF #: S-147.2**

**TITLE: SID GOLDSTEIN KIOSK AREA RENTAL**

**CURRENT FEE**

\$50 per rental

**RECOMMENDED FEE**

\$50 per rental

---

**REF #: S-148**

**TITLE: HOUSING SUBORDINATION REVIEW**

**CURRENT FEE**

\$1,580 per application

**RECOMMENDED FEE**

\$650 per application

**City of Westminster  
FEE COMPARISON REPORT  
FY 2025-2026**

---

**REF #: S-150**

**TITLE: AFFORDABLE HOUSING MONITORING**

**CURRENT FEE**

\$63 per unit per year

**RECOMMENDED FEE**

\$115 per unit per year