

**FIRST AMENDMENT TO AGREEMENT WITH
CSG CONSULTANTS TO PROVIDE
AS-NEEDED BUILDING SERVICES**

THIS FIRST AMENDMENT to the above-referenced agreement is effective July 1, 2026, by and between CSG Consultants, a California Corporation ("Consultant"), and the City of Westminster, a municipal corporation organized and existing under the Constitution and laws of the State of California ("City"). City and Consultant are sometimes hereinafter referred to as "party" or collectively as "parties."

RECITALS

- A. The parties entered into Agreement No. 2025-070 effective July 1, 2025 ("Original Agreement") to provide as needed building services for the City. The Original Agreement approved total compensation not-to-exceed \$100,000 and provided for a one-year term.
- B. The parties now desire to execute a First Amendment to increase the contract amount by an additional \$100,000 and to extend the term of the Agreement for an additional year ending on June 30, 2027.

The Parties therefore agree:

1. Section 2.1 of the Original Agreement is revised to instead state:

"Compensation: Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A" for the term of July 1, 2025, through June 30, 2026, and the fee schedule set forth in Exhibit "A-1" attached hereto and incorporated herein, for the period beginning July 1, 2026. Consultant's total compensation shall not exceed Two Hundred Thousand Dollars (\$200,000)."

2. Section 4.1 of the Original Agreement is revised to instead state:

"Term. This Agreement shall commence on the Effective Date and continue through the end of the day on June 30, 2027, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. This Agreement may be extended by one (1) additional one (1) year period upon mutual written agreement of the parties."

3. The professional services to be performed pursuant to the "Original Agreement" shall remain unchanged.
4. Except as modified by this First Amendment, all terms and conditions of the Original Agreement and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to the Original Agreement on the dates stated below:

[signatures on next page]

CONSULTANT

Signature: _____
By: _____
Title: _____

Date: _____

Signature: _____
By: _____
Title: _____

Date: _____

CITY OF WESTMINSTER

Christine Cordon, City Manager

Date: _____

ATTEST

Sandra Medina, Interim City Clerk

Date: _____

APPROVED AS TO FORM

Scott Porter, City Attorney

Date: _____

APPROVED AS TO INSURANCE:

Jodie Griner, Risk Manager

Date: _____

DEPARTMENT APPROVAL:

Steven A. Mendoza
Interim Community Development Director

Date: _____

EXHIBIT "A-1"
FEE SCHEDULE

DRAFT