

**FIRST AMENDMENT TO AGREEMENT WITH
PARK CONSULTING GROUP, INC. TO PROVIDE
MONTHLY SERVICE AND ENHANCEMENTS**

THIS FIRST AMENDMENT to the above-referenced agreement is effective July 1, 2026, by and between Park Consulting Group Inc., ("Consultant"), and the City of Westminster, a California municipal corporation ("City"). City and Consultant are sometimes hereinafter referred to as "party" or collectively as "parties."

RECITALS

- A. The parties entered into Agreement No. 2025-029 effective July 1, 2025 ("Original Agreement") to provide monthly service to the Enterprise Permitting and Licensing Platform for the City. The Original Agreement approved total compensation not-to-exceed \$50,000.
- B. The parties now desire to execute a First Amendment to increase the maximum contract amount by an additional \$131,000, to extend the term of the agreement by an additional year ending on June 30, 2027, and to expand the scope of work to include enhancement services for the Enterprise Permitting and Licensing Platform.

The Parties therefore agree:

1. Section 1.1 of the Original Agreement is revised to instead state:

"Scope of Services. Consultant shall provide the professional services described in the Consultant's proposal ("Proposal"), attached hereto as Exhibit "A-2" and incorporated herein by this reference."

2. Section 2.1 of the Original Agreement is revised to instead state:

"Compensation: Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A-2". Consultant's total compensation shall not exceed One Hundred and Thirty-One Thousand Dollars (\$131,000)."

3. Section 4.1 of the Original Agreement is revised to instead state:

"Term. This Agreement shall commence on the Effective Date and continue through the end of the day on June 30, 2027, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties."

4. The professional services to be performed pursuant to the "Original Agreement" shall remain unchanged.

5. Except as modified by this First Amendment, all terms and conditions of the Original Agreement and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to the Original Agreement on the dates stated below:

CONSULTANT

Signature: _____
By: _____
Title: _____

Date: _____

Signature: _____
By: _____
Title: _____

Date: _____

CITY OF WESTMINSTER

Christine Cordon, City Manager

Date: _____

ATTEST

Sandra Escudero, Interim City Clerk

Date: _____

APPROVED AS TO FORM

Scott Porter, City Attorney

Date: _____

APPROVED AS TO INSURANCE:

Jodie Griner, Risk Manager

Date: _____

DEPARTMENT APPROVAL:

Richard Rojas, Jr.
Community Development Director

Date: _____

EXHIBIT A-2

SCOPE OF WORK AND FEE SCHEDULE

DRAFT